



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF, CITY ADMINISTRATOR
FROM: KEN ONDICH, PLANNING / COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: RELEASE OF DEFERRED ASSESSMENT FOR PID #24.009.0130
DATE: DECEMBER 4TH, 2024

As the City Council is aware, whenever a property owner has been approved for a deferral on a special assessment for a street improvement project, the City has recorded a “City Administrator’s Certificate as to Deferred Assessment” to document on the title of the property that an assessment is due and owed when a triggering event occurs.

The City received full payment for a deferred assessment on the property commonly known as 205 Sunrise Ave. N. (PID 24.009.0130) in the amount of \$15,030.00.

The property has now sold and the title company has made a request for the City provide a recordable document for the release of the deferred assessment certificate which is on file with the County.

City Attorney Scott Riggs developed the template for the release of deferred assessment documents which is being used for this request.

Staff Recommendation

Staff recommends approval of the attached “Release of Deferred Assessment” document which will be recorded with Scott County by the title company at their own expense.

Date: _____, 2024.

RELEASE OF DEFERRED ASSESSMENT

That certain **CITY ADMINISTRATOR'S CERTIFICATE AS TO DEFERRED ASSESSMENT UNDER MINNESOTA STATUTES SECTION 435.193 TO 435.195, SUBDIVISION 2 (ASSESSMENT DEFERRAL FOR SENIORS, DISABLED OR MILITARY PERSONS)** filed for record November 25, 2024 as Document Number A1198067 in the Office of the County Recorder of Scott County, Minnesota, is fully paid and satisfied.

CITY OF NEW PRAGUE

By: _____
Duane J. Jirik
Its: Mayor

By: _____
Joshua M. Tetzlaff
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF SCOTT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by Duane J. Jirik and Joshua J. Tetzlaff, the Mayor and City Administrator, respectively, of the City of New Prague, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

This document drafted by:

Kenneth D. Ondich
City of New Prague
118 Central Ave. N.
New Prague, MN 56071
(952) 758-4401

Receipt:# 747491

A1198067

RES

\$46.00

Return to:
G-NEW PRAGUE CITY
118 CENTRAL AVE N
NEW PRAGUE MN 56071



Certified Filed and/or recorded on:

11/25/2024 4:02 PM

Office of the County Recorder
Scott County, Minnesota
Julie K. Hanson, County Recorder

(This cover sheet is now a permanent part of the recorded document)

**State of Minnesota
Counties of Le Sueur/Scott
City of New Prague**

**City Administrator's Certificate as to
Deferred Assessment under Minnesota
Statutes Sections 435.193 to 435.195
(Assessment Deferral for Seniors, Disabled or
Military Persons)**

The undersigned duly appointed and acting City Administrator of the City of New Prague, Minnesota, certifies that the following special assessment and interest thereon have been deferred by the City Council pursuant to Minnesota Statutes Sections 435.193 to 435.195 (Assessment Deferral for Seniors, Disable or Military Persons) and the terms of City of New Prague Resolution #23-12-04-01 adopted December 4th, 2023.

The authority for this Deferred Assessment is based on a City of New Prague Special Assessment Policy which was adopted by the City Council on November 6, 2023.

Legal description of property assessed: The North Sixty (N60) feet of Lot Three (3), and the South Thirty-five (S 35) of Lot Two (2), Block Three (3) Sun Rise Acres Second Addition to New Prague, Scott County, Minnesota, according to the plat thereof on file and of record in the Office of the County Recorder in and for said County and State.

PID #'s of property assessed: 24-009-0130

Amount of assessment deferred: \$15,030.00

Such deferred assessment shall be payable upon: the death of the owner/applicant when there is no spouse who is eligible for deferment; the sale, transfer or subdivision of the property; the loss of homestead status on the property for any reason, subject to and Minnesota Statutes Sections 435.193 to 435.195 or within 30 years of the date of adoption of Resolution #23-12-04-01 which occurred on December 4th, 2023, subject to the terms of the resolution and Minnesota Statutes Section 429.061.

Dated: October 14th, 2024.



Joshua M. Tetzlaff, City Administrator

STATE OF MINNESOTA

)

) ss.

COUNTIES OF SCOTT & LESUEUR

)

The foregoing instrument was acknowledged before me this 14th day of October, 2024, by Joshua M. Tetzlaff, the City Administrator of the City of New Prague, a Minnesota municipal corporation on behalf of the City.

Debra A. Wegner
Notary Public

This document drafted by:
City of New Prague
Kenneth D. Ondich
118 Central Ave. N.
New Prague, MN 56071
(952) 758-4401

