



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, December 02, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Councilmember Maggie Bass called the meeting order to order at 6:00 p.m.

PRESENT

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

ABSENT

Mayor Duane Jirik

Staff present: City Administrator Joshua Tetzlaff, Utility General Manager Bruce Reimers, Police Chief Tim Applen, Public Works Director Matt Rynda and Fire Chief Steve Rynda.

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Wolf, Seconded by Councilmember Ryan.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

a. Meeting Minutes

i. November 15, 2024, Special City Council Meeting Minutes

ii. November 18, 2024, City Council Meeting Minutes

b. Claims for Payment: **\$327,512.90**

c. Approval of League of Minnesota Cities Liability Coverage Waiver Form

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

(Speakers limited to 5 minutes.)

No speakers present.

5. VIOLATION APPEAL

City Administrator Joshua Tetzlaff explained the violation appeal.

Matthew Egan (305 4th St. NE) spoke on the appeal.

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler to table the appeal hearing until the next meeting when a representative from the Planning Department can be present.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

a. 305 4th St. NE

6. 2024 TRUTH IN TAXATION

City Administrator Joshua Tetzlaff presented the 2024 Truth in Taxation hearing and presented the Planning Community Department updates.

Police Chief Tim Applen presented the Police Department updates.

Fire Chief Steve Rynda presented the Fire Department updates.

Public Works Director Matt Rynda presented the Public Works Department updates.

City Administrator Joshua Tetzlaff presented notable EDA updates.

City staff answered any questions.

Councilmember Maggie Bass opened the public hearing at 6:57 p.m.

Gary Morrison (1540 Praha St. SE & 1522 Praha St. SE) spoke.

Brian Paulson (206 4th St. SW) spoke.

Motion to close the public hearing at 7:13 p.m.

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

a. 2025 Budget and Property Taxes

7. CITY ENGINEER PROJECTS UPDATE

No update.

a. December 2, 2024

8. PUBLIC HEARING(S) – 6:00 PM

9. ORDINANCE(S) FOR INTRODUCTION

10. ORDINANCE(S) FOR ADOPTION

a. Ordinance #354 - Cannabis Zoning Amendment

Motion to Approve the Second Reading of Ordinance #354 - Cannabis Zoning Amendment

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

b. Ordinance #355 - Cannabis Registration Regulations

Motion to Approve the Second Reading of Ordinance #355 - Cannabis Registration Regulations

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

11. RESOLUTIONS

- a. #24-12-02-01 Conditional Use Permit Amendment
Dave Poutz (14285 310th Lane) & John Stephens (209 8th Ave NW) spoke.
Motion to remove the 3rd condition and then Approve Resolution #24-12-02-01 - Conditional Use Permit Amendment
Motion made by Councilmember Bass, Seconded by Councilmember Wolf.
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0)
- b. #24-12-02-02 Sign Variance
Bill Gibson & Rick Con answered any questions about the sign variance.
Motion to table Resolution #24-12-02-02 - Sign Variance until new renderings of the sign are made and extend the review period by 60 days.
Motion made by Councilmember Ryan, Seconded by Councilmember Seiler.
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0)

12. GENERAL BUSINESS

Public Works Director Matt Rynda spoke on open positions within the department.

13. MISCELLANEOUS

- a. Meeting Minutes
 - i. October 8, 2024, Park Board Meeting Minutes
 - ii. October 23, 2024, Planning Commission Meeting Minutes
- b. Discussion of Items not on the Agenda

14. ADJOURNMENT

Motion to adjourn the meeting at 8:10 p.m.
Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0)

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator