



# ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

## City of New Prague

Wednesday, November 13, 2024 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

The meeting was called to order at 7:32 a.m. by President Quast with the following members present: Brent Quast, Erik Krogman, Troy Pint, Austin Reville, and Bruce Wolf.

Absent: Duane Jirik and Nick Slavik

Staff present: City Administrator Joshua Tetzlaff and Planning/Community Development Director Ken Ondich

### 2. CONSENT AGENDA

Motion to approve the Consent Agenda was made by Pint, seconded by Quast.

Motion carried (5-0)

- a. October 9, 2024, EDA Meeting Minutes  
October 9, 2024, EDA Meeting Minutes - Closed  
October 16, 2024, EDA Meeting Minutes - Closed
- b. Claims for Payment: **\$150.00**

### 3. CONSIDER EDA SALE OF LOT 5, BLOCK 2, NEW PRAGUE BUSINESS PARK 11TH ADDITION, SCOTT COUNTY, MINNESOTA TO Q5 PROPERTIES, LLC

- a. Public Hearing at 7:30 a.m.

The public hearing was opened and closed at 7:37 a.m. as nobody from the public was present for the hearing.

- b. Resolution Number 2024 - No. 1 - Approving Sale of Land and Purchase and Development Agreement between the Authority and Q5 Properties, LLC

Motion made to approve Resolution Number 2024 - No. 1 was made by Quast, seconded by Reville.

Motion carried (5-0)

### 4. CONSIDER EDA SALE OF LOT 3, BLOCK 2, NEW PRAGUE BUSINESS PARK 11TH ADDITION, SCOTT COUNTY, MINNESOTA TO RURAL COMMUNICATIONS HOLDING CORPORATION

- a. Public Hearing at 7:30 a.m.

The public hearing was opened and closed at 7:38 a.m. as nobody from the public was present for the hearing.

- b. Resolution Number 2024 - No.2 - Approving Sale of Land and Purchase and Development Agreement between the Authority and Rural Communications Holding Corporation

Motion made to approve Resolution Number 2024 - No. 2 was made by Quast, seconded by Reville.

Motion carried (5-0)

**5. COMPREHENSIVE PLAN OVERVIEW**

Planning/Community Development Director Ken Ondich provided an overview of the new comprehensive plan that was adopted on October 21, 2024 with an emphasis on reviewing the section related to Economic Development.

- a. Presentation
- b. Plan

**6. MHFA 2025 MINNESOTA CITY PARTICIPATION PROGRAM**

Motion to approve the application to the 2025 Minnesota City Participation Program was made by Quast, seconded by Reville.

Motion carried (5-0)

- a. Memo MCPP

**7. FUTURE EDA ENDEAVORS**

City Administrator Joshua Tetzlaff noted that the City's new financial advising firm, Ehlers, offers EDA Planning Services and he would report back with the EDA with what services they can offer for the EDA.

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**8. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM**

City Administrator Joshua Tetzlaff noted that A&W Automotive was visited recently even though they are located outside of City Limits.

**9. BUSINESS UPDATES**

Planning/Community Development Director Ken Ondich provided the monthly update. General discussion of the EDA took place regarding what they consider as economic development related activities.

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**10. CDA UPDATE**

**11. SCHOOL DISTRICT UPDATE**

**12. EXECUTIVE DIRECTORS REPORT**

**13. MISCELLANEOUS**

Wolf inquired if all industrial park development expenses have been incurred. Tetzlaff indicated that the trail is still an outstanding item, but that staff has been applying for grants to fund the trail. Wolf also asked if Jo Foust with the CDA could provide any updated summary of the BRE visits and wondered if a new questionnaire might be needed.

**14. ADJOURNMENT**

Motion to adjourn the meeting at 8:52 a.m. was made by Pint, seconded by Reville.

Motion carried (5-0)

Respectfully Submitted,

Joshua M. Tetzlaff  
City Administrator / EDA Executive Director