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**MEMORANDUM**

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**CC:** JOSHUA M TETZLAFF, CITY ADMINISTRATOR  
**FROM:** MATT RYNDA, PUBLIC WORKS DIRECTOR  
**SUBJECT:** HIRE MAVRICK BIRDSSELL FOR PARKS POSITION  
**DATE:** MARCH 10, 2025

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On November 20, 2024 we advertised for the parks position in the New Prague Times and the Times Extra for two (2) weeks each. We also advertised in several related organizations that offer free employment sites to their members. We received 12 applications and after reviewing all applications we interviewed 7 candidates.

Based on the application and interviews review process, staff recommend that Mavrick Birdsell be hired for the Parks position with an effective start date of Tuesday March 18, 2025, and that his wage be placed at Pay Grade 8 Step 1 on the City's Compensation Plan at \$25.99/hr.

**Recommendation**

Mayor and Council approval of the hiring of Mavrick Birdsell to the Parks Department per the recommendations listed above.