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# MEMORANDUM

TO: Mayor and City Council  
Joshua Tetzlaff, City Administrator

FROM: Chris Knutson, PE, City Engineer (Lic. MN))

DATE: March 10, 2025

RE: City Center Grading Project – Phase 1  
Resolution Accepting Bids  
SEH No. SEH No. NEWPR 180839 14.00

## BID OPENING

Attached is a summary of the quotes received on Friday, March 7, 2025 for this project. Quotes were received from direct solicitation of five contractors, three of which responded.

Contractor	Base Bid
Holtmeier Construction, Inc.	\$64,656.50
KA Witt Construction, Inc.	\$86,000.00
Deutsch Construction, Inc.	\$93,630.00
<b>Engineer's Estimate</b>	<b>\$124,000.00</b>

The project includes the removal of aggregate surfacing and replacement with topsoil at the City-owned property located north of Main Street and between 3<sup>rd</sup> Street NW and 2<sup>nd</sup> Street NW. This site will also include grading of the outdoor seating area for the POPS facility to be constructed this summer. It will not include any construction related directly to the POPS facility including structural, concrete walk, or storm sewer. Those improvements are expected to be constructed with that building (by others).

The quotes received are lower than the engineer's estimate. Directly relating to the quote received from Holtmeier Construction, Inc., the contractor anticipates removing existing aggregate materials for use as pipe bedding on the 2025 Street and Utility Improvement Project, with replacement embankment materials to include surplus dirt removed from that project. This accounts for the majority of the cost savings on the Project when compared to the engineer's estimate.

## STAFF/ENGINEER RECOMMENDATION

**It is recommended that the City Council approve the attached Resolution Accepting Bids for the City Center Grading Project – Phase 1 and to award the contract to Holtmeier Construction, Inc., of Mankato, Minnesota.**

cdk

Attachment: Resolution Accepting Bids

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 11 Civic Center Plaza, Suite 200, Mankato, MN 56001-7710

507.388.1989 | 877.316.7636 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

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