



# UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, March 25, 2024 at 3:30 PM

Power Plant - 300 East Main St

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## 1. CALL TO ORDER

The meeting was called to order by Commission President Dan Bishop on Monday, March 25, 2024, at 3:30 p.m.

Commissioners present: Dan Bishop, Dick Jordan, Tom Ewert, Paul Busch, and Bruce Wolf

Staff present: GM Bruce Reimers, EOS Ken Zweber, and Finance Director Robin Pikal

## 2. APPROVAL OF AGENDA

Motion made by Commissioner Jordan, seconded by Commissioner Busch, to approve the agenda as presented. Motion carried (5-0).

## 3. APPROVAL OF MINUTES

a. February 26, 2024, Utilities Meeting Minutes

Motion made by Commissioner Jordan, seconded by Commissioner Ewert, to approve the February minutes. Motion carried (5-0).

## 4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$120,933.79** and the SMMPA billing of **\$458,820.82**.

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the SMMPA and utility bills. Motion carried (5-0).

## 5. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Wolf, seconded by Commissioner Jordan, to approve the financial reports as presented. Motion carried (5-0).

## 6. STAFF ASSIGNMENT CHANGE

a. Interim Water Supervisor

GM Reimers asked that the commission approve the assignment of Travis Scheffler as Interim Water Department Supervisor. GM Reimers stated that Travis Scheffler has required qualifications and licenses to perform the duties of the position and is the most qualified of the water department staff to carry out the duties as supervisor of the department. A motion was made by Commissioner Wolf and seconded by Commissioner Jordan approve the assignment change. Motion carried (5-0).

**7. SMMPA BOARD OF DIRECTORS MEETING**

a. February 14, 2024

GM Reimers informed the commission that the SMMPA Board approved the payment allowances for the new generation quick start program and that he will be sharing more information with the commission on the possibility of New Prague adding additional generation in the coming months.

**8. GENERAL MANAGER'S REPORT**

GM Reimers reported on the following:

- New Prague Utilities has received the RP3 award from the American Public Power Association. This award is in recognition for meeting the standards set forth by the association in Reliability, Safety and Workforce Development, and System Improvement. Only 271 public power utilities out of over 2,000 public utilities received the award.
- All departments have been working on winter maintenance projects in preparation for the busy summer schedule that is fast approaching due to a mild winter.

**9. OTHER BUSINESS**

Commissioner Jordan announced that he will not be seeking another term and will hang up his commissioner hat after serving 17 years on the Utilities Commission.

**10. ADJOURNMENT**

Motion made by Commissioner Jordan, seconded by Commissioner Ewert, to adjourn the March 25, 2024, meeting at 4:10 p.m. Motion carried (5-0).

**NEXT COMMISSION MEETING – Monday, April 29, 2024**

Respectfully Submitted,

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Bruce Reimers  
General Manager