



MEETING MINUTES

New Prague Golf Board

On site, New Prague Golf Club
Tuesday, January 23rd, 2024

The meeting was called to order at 7:02pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner (via phone), Bob Cunniff, Adam Gill, Rich Carlson, and Councilmember Shawn Ryan. Board Members Adam Brister and Jen Berglund were unable to attend. Also present: GPE Owner/Manager Kurt Ruehling.

- **Approval of November 27th, 2023 Meeting Minutes:**
 - A motion to approve November 27th, 2023 Meeting Minutes was made by Ryan, seconded by Carlson. Motion carried (5-0)
- **Approval of December 19th, 2023, Meeting Minutes:**
 - Meeting was cancelled due to a lack of Quorum, no minutes
- **November Claims for Payment (\$25,340.09):**
 - A motion to approve the Claims for Payment was made by Gill, seconded by Cunniff. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (November 2023):**
 - Ryan expressed the importance of checking current rates/charges for services...ex: Tap Line cleaning, Air & Pest Control...etc
 - A motion to approve the Claims for Payment was made by Gill, seconded by Cunniff. Motion carried (5-0)
- **December Claims for Payment (88,029.87):**
 - A motion to approve the Claims for Payment was made by Cunniff, seconded by Carlson. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (December 2023)**
 - Gardner reminded staff to stay aware of expenses!
 - A motion to approve the Claims for Payment was made by Gill, seconded by Carlson. Motion carried (5-0)
- **Capital Equipment Report**
 - Ruehling is in the process of ordering the new cart fleet. The Utility Vehicles that were requested have not been approved. Reason for not approving the Utility Vehicles is they did not appear on a document the City was using. Ruehling will work with Superintendent Jeff Pint to update the document, so the Club and the City are on the same page
- **Grounds Operation Update...Jeff Pint, Superintendent:**
 - Golf course re-opened for two days in December. Over 150 players golfed and nearly \$12,00.00 was collected in food & beverage and Membership Dues
- **Food & Beverage Update...Holly Werner, Food & Beverage Coordinator:**
 - We hosted a couple successful holiday parties, New Prague Fire Department and Parkview Clinic...both would like to return in 2024!
 - Holly is still hoping to make lunches available this offseason
 - Ruehling was asked where lunches will be advertised. He informed the Board that the NP Times, KCHK, and Facebook will be used

- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling informed the Board that all 2023 event will be returning and he also added a Qualifier for the Minnesota Golf Association
 - We are, once again, hosting MNPGA Junior Tour events and PGA Jr League
 - He also informed Board that with recent City taxes mix-up, he will no longer seek an assistant
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Board advised Ruehling to make sure and keep NPGC relevant on social media during off season
- **Golf Scholarship Event Summary...Den Gardner:**
 - Gardner reported a “healthy balance” in the Fund
- **Miscellaneous:**
 - Gill presented information on the possibility of a golf simulator at NPGC. Much discussion followed
 - Ruehling was advised to send out a survey asking about interest in a simulator
- **Adjournment:**
 - A motion to adjourn the meeting was made by Cunniff, seconded by Carlson. Motion carried (5-0)

Next Golf Board Meeting –Tuesday, February, 27th, 2024, 6:30pm

Respectfully submitted by,

*Kurt Ruehling, GME
PGA General Manager*