



New Prague Utilities Commission

In the Counties of Scott & Le Sueur

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Bruce Reimers
General Manager

MEMORANDUM

TO: New Prague Utilities Commission
FROM: Bruce Reimers, Utilities General Manager
DATE: September 17, 2024
SUBJECT: Approval to Advertise and Hire for Water Operator Position

With the upcoming retirement of Frank Bisek, the Water Department will soon have a vacancy in the Water Operator position. In order to maintain adequate staffing and ensure a smooth transition, I recommend that we proceed with advertising and hiring for the position with intent of having a new hire in place by November 1, 2024.

Recommendation: The Commission approves the initiation of the recruitment and hiring process for the Water Operator position, with a proposed pay range of \$30.02 to \$39.39 per hour based on qualifications and experience.