



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, August 17, 2026 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 6:02 p.m.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Rik Seiler

Councilmember Bruce Wolf

ABSENT

Councilmember Maggie Bass

Staff Present: City Administrator Joshua Tetzlaff

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda with the addition of item 11b to General Business, appointing a new board and commission member.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

a. Meeting Minutes

i. August 3, 2026 Special City Council Meeting Minutes - Closed

ii. August 3, 2026 City Council Meeting Minutes

iii. August 3, 2026 Special City Council Meeting Minutes - Closed

b. Claims for Payment: **\$666,612.46**

c. Financial Summary Report

d. Premises Permit Extension Request for Fishtale Grill

e. Public Works Equipment Purchase - Sewer Push Camera

4. GOVERNMENT AGENCY UPDATES

None.

5. PUBLIC FORUM

None.

6. PUBLIC HEARING(S) – 6:00 PM

- a. None

7. CITY ENGINEER PROJECTS UPDATE

City Administrator Joshua Tetzlaff gave a brief update on the street construction project.

8. ORDINANCE(S) FOR INTRODUCTION

- a. None

9. ORDINANCE(S) FOR ADOPTION

- a. None

10. RESOLUTIONS

- a. None

11. GENERAL BUSINESS

- a. City Administrator Annual Review Summary
Mayor Nickolay presented the annual review summary.
Motion to approve the review summary and increase the City Administrator to step 7 on the salary matrix.
Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0)
- b. Appointment of Board and Commission member *added to agenda at beginning of meeting
Motion to appoint Michael Orvick to the open Planning Commission vacancy effective immediately
Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0)

12. MISCELLANEOUS

- a. Discussion of Items not on the Agenda
- b. Meeting Minutes
- i. July 8, 2026 EDA Board Meeting Minutes
- ii. July 14, 2026 Park Board Meeting Minutes

13. ADJOURNMENT

Motion to adjourn the meeting at 6:10 p.m.
Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0)

ATTEST:

Charles L. Nickolay
Mayor

Joshua M. Tetzlaff
City Administrator