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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR  
**SUBJECT:** CITY CHARTER COMMISSION APPOINTMENTS  
**DATE:** MAY 19, 2026

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At the end of 2025, there were four members of the City Charter Commission whose appointments expired. Those members are Maggie Bass, Brad Carlson, Brent Quast, and Kay Wilcox. I have spoken with each of these members, and only Maggie Bass and Brent Quast wish to be reappointed. New members to be appointed include Phil Kallal and Dirk Berger. The proposed term for these four members would be January 1, 2026 – December 31, 2029.

City Attorney Scott Riggs has prepared a Resolution for the City Council to consider that will approve these four individuals to serve on the City Charter Commission and make a recommendation to the District Court Chief Judge who formally appoints these individuals to serve on the City Charter Commission.

### **Recommendation**

Staff recommends approval of Resolution #CC-26-06-01-04, Recommending City Charter Commission Appointments for 2026.