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**MEMORANDUM**

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**CC:** JOSHUA M. TETZLAFF, CITY ADMINISTRATOR  
TIM APPLIN, POLICE CHIEF  
**FROM:** KEN ONDICH, COMMUNITY DEVELOPMENT DIRECTOR  
EVAN C. GARIEPY, PLANNER  
**SUBJECT:** 2026 FEE SCHEDULE AMENDMENT FOR MASSAGE THERAPIST LICENSE  
**DATE:** MAY 27, 2026

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**Background**

Related to the Ordinance #362 which requires massage therapists obtain a license from the City, the fee for a massage therapist license must be added to the city's official fee schedule.

Staff researched what area cities charge and the results are listed below.

- Shakopee charges a \$50 investigation fee and a \$50 license fee. For their massage business licenses, the initial fee is \$100 and renewal \$20.
- Savage charges \$25 for both initial and renewal licenses. They charge an additional \$150 for the initial license as an investigation fee, meaning that the first year payment is \$175 and subsequent years \$25.
- Prior Lake charges a \$200 license fee and \$200 investigation fee. These are both paid annually.
- Jordan charges a \$100 license fee and \$100 investigation fee. Both of these are labelled as annual fees.
- Farmington charges a \$50 license fee, and a \$200 investigation fee.
- Lakeville charges a flat \$50 for a massage license.

Given how variable the surrounding cities' massage therapy fees are, staff also reviewed the City's current Fee Schedule for similar charges:

Bingo/Gambling License: \$20

Dance Permit: \$100

Tobacco/Cigarette License: \$200

THC License Application & Investigation: \$200

Peddler/Transient Merchant License: \$30

Dogs in Outdoor Dining Areas Permit: \$50

Liquor License Investigation Fee: \$200

Staff believes that the license would be most similar to the Tobacco/Cigarette License (\$200), Dogs in Outdoor Dining Areas Permit (\$50), and the Peddler/Transient Merchant License (\$30).

The proposed massage license ordinance currently involves a background check at the first application, and then a renewal of the license without additional background checks every other year (unless required at the City Administrator's discretion).

Staff would recommend a \$50 license fee (valid for two years) and an investigative fee of \$150 due with the first application and only additionally required at renewal at the discretion of the City Administrator.

**Recommendation**

Approve the attached resolution amending the City's 2026 Official Fee Schedule.