



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Monday, May 18, 2026 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Finance Director Robin Pikal, Community Development Director Ken Ondich, Utilities General Manager Bruce Reimers, Police Chief Tim Applen and Public Works Director Matt Rynda.

a. Pledge of Allegiance

### 2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda with the removal of Item 9: Resolution to Accept the Bids on the 2026 Street Improvement Project.

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

### 3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. May 4, 2026 Special City Council Meeting Minutes

ii. May 4, 2026 City Council Meeting Minutes

iii. May 4, 2026 Special City Council Meeting Minutes - Closed

b. Claims for Payment: **\$642,915.40**

c. Financial Summary Report

d. 2027-2028 MnDOT Snow and Ice Removal Maintenance Agreement

e. 1-Day Temporary On-Sale Liquor License for Giesenbrau - Ribfest on June 12, 2026, at Holy Trinity Lutheran Church, 1300 Main Street East

f. LG220 Lawful Gambling Application for Exempt Permit - Church of St. Wenceslaus

g. Law Enforcement Contractual Service Agreement

**4. BEYOND THE YELLOW RIBBON SOUTH OF THE RIVER - MILITARY APPRECIATION WEEK**

Police Chief Tim Applen introduced Beyond the Yellow Ribbon South of the River - Military Appreciation Week.

Ron Hocevar, Scott County Attorney, introduced the graduating students who have chosen careers in the military.

Mayor Nickolay presented the proclamation recognizing students entering the military.

Tom Wetschka, Assistant Principal, spoke.

- a. Proclamation - Military Appreciation Week with a special emphasis on students who have selected careers in the military

**5. GOVERNMENT AGENCY UPDATES**

None.

**6. PUBLIC FORUM**

Brian Paulson (206 4th St. SW) spoke.

**7. PUBLIC HEARING(S) – 6:00 PM**

Community Development Ken Ondich introduced the Public Hearing and Ordinance for Introduction on Massage Therapy Licensing.

Motion to open the Public Hearing.

Motion made by Mayor Nickolay, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

No speakers present.

Motion to close the Public Hearing.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve the first reading and introduction of Ordinance #362 - Massage Therapy Licenses with the removal of some language regarding immediately family in the massage therapist definition.

Motion made by Councilmember Bass, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Ordinance for Introduction: Ordinance #362 - Massage Therapy Licenses

**8. CITY ENGINEER PROJECTS UPDATE**

Public Works Director Matt Rynda provided a brief projects update.

- a. May 18, 2026

**9. 2026 STREET IMPROVEMENT PROJECT**

This item was removed from the agenda at the beginning of the meeting.

- a. Resolution #CC-26-05-18-01 - Accepting Bids

**10. PRESENTATION AND ACCEPTANCE OF THE 2025 ANNUAL FINANCIAL (AUDIT) REPORT**

Abby Schmidt from Abdo presented the 2025 Financial Audit Report and answered questions. The 2025 Fiscal Year Findings included Material Audit Adjustments (Internal Control Finding), with recommendations on how to correct the issues. It was shared that City Staff have already begun addressing the issues, including completing the recommended training.

Motion to accept the 2025 Financial Audit Report.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Abby Schmidt, Abdo
- b. Executive Governance Summary
- c. Annual Financial Report
- d. Audit Presentation

**11. ORDINANCE(S) FOR INTRODUCTION**

- a. None

**12. ORDINANCE(S) FOR ADOPTION**

Motion to approve the second reading and adoption of Ordinance #361 - Rezoning a Property within the Plat of Raven Stream Village

Motion made by Mayor Nickolay, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. #361 - Rezoning a Property within the Plat of Raven Stream Village

**13. RESOLUTIONS**

- a. #CC-26-05-18-02 - Adopting Scott County Multi-Hazard Mitigation Plan

Police Chief Tim Appen presented the Scott County Multi-Hazard Mitigation Plan

Motion to approve Resolution #CC-26-05-18-02 - Adopting Scott County Multi-Hazard Mitigation Plan

Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

**14. GENERAL BUSINESS**

- a. Appointment of Board/Commission Members

Motion to approve the 2026 Board & Commission Appointments as presented.

Motion made by Councilmember Bass, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- b. Purchase of 1201 1st Street NE

- i. Inspection Photos

- ii. Renovation Estimates

- iii. Funding Map

- iv. Resolution #CC-26-05-18-03 - Approving Purchase of 1201 1st Street NE

- v. Purchase Agreement

vi. Resolution #CC-26-05-18-04 - Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations

City Administrator Joshua Tetzlaff presented the Purchase of 1201 1st Street NE.

Motion to approve Resolution #CC-26-05-18-03 - Approving Purchase of 1201 1st Street NE

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve Resolution #CC-26-05-18-04 - Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations

Motion made by Mayor Nickolay, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

**15. MISCELLANEOUS**

a. Meeting Minutes

i. April 8, 2026 EDA Board Meeting Minutes

ii. April 8, 2026 EDA Board Meeting Minutes - Closed

iii. April 14, 2026 Park Board Meeting Minutes

**16. ADJOURNMENT**

Motion to adjourn the meeting at 7:37 p.m.

Motion made by Mayor Nickolay, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:

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Charles L. Nickolay  
Mayor

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Joshua M. Tetzlaff  
City Administrator