



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, April 27th, 2026

The meeting was called to order at 6:30pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner, Jen Berglund, Adam Gill, Bob Cunniff, Graham Kuehner, and Mayor/Council Liaison Chuck Nickolay. Board Member Adam Brister was unable to attend. Also present: GPE Owner/Contract Manager Kurt Ruehling

- **Approval of March 24th, 2026 Meeting Minutes:**
 - No minutes were provided as no meeting was held due to lack of a quorum

- **Approval of February 24th, 2026 Meeting Minutes:**
 - A motion to approve the February 24th, 2026 Meeting Minutes was made by Berglund, second by Nickolay. Motion carried (6-0)

- **Claims for Payment (\$85,927.89):**
 - Gardner asked about the \$4,425.00 spend on a heater for the maintenance shop. Ruehling said the dollars are in the budget
 - Gardner also inquired about the League of MN Cities bill for 412,757.09. Nickolay spoke to the amount
 - Nickolay would like to know the cost of the last piece of equipment for the next meeting...
 - A motion to approve the Claims for Payment was made by Nickolay, seconded by Cunniff. Motion carried (6-0)

- **Review Monthly Income Statement and Balance Sheet (February 2026):**
 - Nickolay asked about the maintenance invoice for \$15,000.00 for software. Ruehling discussed it as a part of the irrigation system
 - Cunniff wanted clarification regarding the tree removal. Nickolay and Ruehling explained that the City Staff did tree removal and the Golf Operations budget is charged with the wages
 - The large fertilizer invoice was discussed. Ruehling will get clarity on the timing of the bill from City Hall and get insight from Jeff Pint, Superintendent
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Cunniff, seconded by Kuehner. Motion carried (6-0)

- **Capital Equipment Report**
 - Ruehling informed Golf Board that the Intermediate Cut Mower has arrived and is working great

- **Grounds Operation Update:**
 - Pint provided a report that was in the packet...here are the highlights
 - Staff has begun mowing and they are currently doing the greens daily.
 - We have taken delivery of the new Intermediate Mower
 - Staff has been assisting the Food & Beverage staff preparing the snack bar for opening

- **Food & Beverage Update...Jess Treviño, Food & Beverage Coordinator:**
 - Treviño indicated that she has been working closely with staff to strengthen the customer service and they are also fine-tuning inventory levels.
 - Brunches will suspend, so staff can focus on the golfing patrons now that the season has begun
 - Snack bar has opened and we are looking into a beverage cart to increase customer satisfaction

- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling provided his report at the meeting...the following items were highlighted
 - Number of Membership has surpassed 400 for the first time in nearly 20 years!!
 - Fees collected are \$40,000.00+ over last year
 - Rounds played are lower than in 2025, but we opened earlier last year
 - Ruehling started a discussion on how he is going to experiment on the number of days in advance tee times can be booked. He informed Golf Board that we need to make sure tee times are accessible for our larger membership base. Discussion ensued
 - Ruehling will continue to work on a "YTD Reporting System" to get up to date information to the Golf Board
 - Following one day of Wednesday Ladies League, 98 players, Berglund was concerned about pace of play. Ruehling will monitor as the year progresses

- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling is setting up the Leagues and creating ways to report the weekly winners...this is a work in progress
 - Ruehling was asked to send another email out for the Satisfaction Survey. Ruehling commented, "My Survey results are the 400+ memberships, the well-attended leagues, the increased revenue, and the full tee sheet."

- **Golf Scholarship Event Update...Den Gardner:**
 - Gardner reported that the Scholarship recipients have been determined and will be awarded their scholarships, by Jen Berglund, at the banquet on May 6th.
 - **Scholarship Tournament is August 9th, 2026**

- **Miscellaneous:**
 - No miscellaneous business

- **Adjournment:**
 - A motion to adjourn the meeting at 7:41p was made by Gill, second by Kuehner. Motion carried (6-0)
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Next Golf Board Meeting –Tuesday, May 26th, 2026, 6:30pm

Respectfully submitted by,
Kurt Ruehling, GME...PGA General Manager