



118 Central Avenue North, New Prague, MN 56071
phone: 952-758-4401 fax: 952-758-1149

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF, CITY ADMINISTRATOR
FROM: KEN ONDICH, PLANNING / COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: AUTHORIZE SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY 2022-2023 ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM (EDAP) APPLICATION
DATE: SEPTEMBER 27, 2023

The Scott County Community Development Agency (CDA) has made available grant funds in the past for the City to undertake various planning studies related to growth and development of the City. They are once again making grant funds available through what they are calling the Economic Development Assistance Program (EDAP).

The EDAP program is offering up to \$75,000 in grants (with a 100% local match required) to cities to complete various projects to enhance economic development and housing opportunities within the City. The City has completed an application to this grant program for the Sanitary Sewer Feasibility Study which will look at estimated costs of improvements to extend sewer around both the east and west sides of the city which benefit commercial/industrial and housing projects in the long run.

As part of the grant application process, the Scott County CDA requires a commitment of the City's approval of local match. The City has previously committed to using ARPA dollars for this project and the grant would simply reduce the amount of ARPA used on this project.

Staff Recommendation

Staff recommends approval of the attached Scott County CDA EDAP grant application which requires a local grant commitment of \$19,975.50



**Scott County Community Development Agency
2022-2023 Economic Development Assistance Program (EDAP)
Application**

Applications accepted on an on-going basis, as funding is available.

The applicant shall submit an electronic copy only of the application, including the completed resolution. The electronic application should be submitted to Jo Foust, Business Development Director, at jfoust@scottcda.org. Please refer to the EDAP Fact Sheet document for all program guidelines.

If you are submitting multiple projects/applications, please indicate below the priority of each project in your community.

Local Priority (rank with 1 being highest priority)	Project Name	Type of Assistance Requested (Grant, Loan, Loan Guarantee or Other)
1	Sanitary Sewer Feasibility Study - NE & NW Lift Stations and Trunk Mains	Grant
2		
3		
4		

Grants

The EDAP grant funding is available on a stand-alone basis, for research and consulting related expenditures to assess project feasibility, as well as for demolition and remediation required for site redevelopment. The maximum amount for a grant is \$75,000 and requires a 100% match from the local government or other sources to access the funds. The CDA will make the final determination on eligible expenditures and amount of the grant award. Grants are still eligible for payment if a project does not proceed, and do not require an EDAP loan or loan guarantee for eligibility. Grant applications are available on a rolling basis, subject to available funding each year. The number of grants awarded, and total amount available are subject to change each year.

Prioritization of Projects

Certain projects will receive priority if there are excess requests in relation to the amount of program capacity available. These projects include those closer to moving forward (vs. speculative), collaborative projects to be completed with other government agencies, and projects which include private funding sources. These factors will be evaluated in their entirety to determine priority.



EDAP Application

Project Title:	Sanitary Sewer Feasibility Study - NE & NW Lift Stations and Trunk Mains
Lead Organization:	City of New Prague

Project Manager:	Name	Ken Ondich
	Address 1	118 Central Ave. N.
	Address 2	
	City, ST, Zip	New Prague, MN 56071
	Phone	952-758-1136
	Fax	952-758-1149
	Email	kondich@ci.new-prague.mn.us

Project Partners:	<i>Please list any project partners that will help fund and complete this project.</i>	
1.	Name / Title	
	Organization	
2.	Name / Title	
	Organization	
3.	Name / Title	
	Organization	

Project Summary: *(Please provide a 250-word description of your proposal.)*

While the City completed a city-wide Sanitary Sewer Collection System Comprehensive Plan in 2018, it did not provide the City with a roadmap to actually expand the system to accommodate anticipated industrial, commercial and residential growth. The plan identified two main lift stations and trunk mains that are necessary for continued large scale growth of the city known as the NE and NW Lift Stations and Trunk Mains. The City recently issued an RFP to complete a feasibility study for the NE and NW Lift Stations and Trunk Mains which would provide a roadmap and anticipated costs for completing both the NE and NW improvements which are vital for full build out of the City's existing industrial park as well as for continued commercial growth, particularly on the east side of the City, as well as a range of new housing options as identified in the City's Comprehensive Plan.

Financial Summary: *(Please provide a summary of your complete budget, from page 3.):*

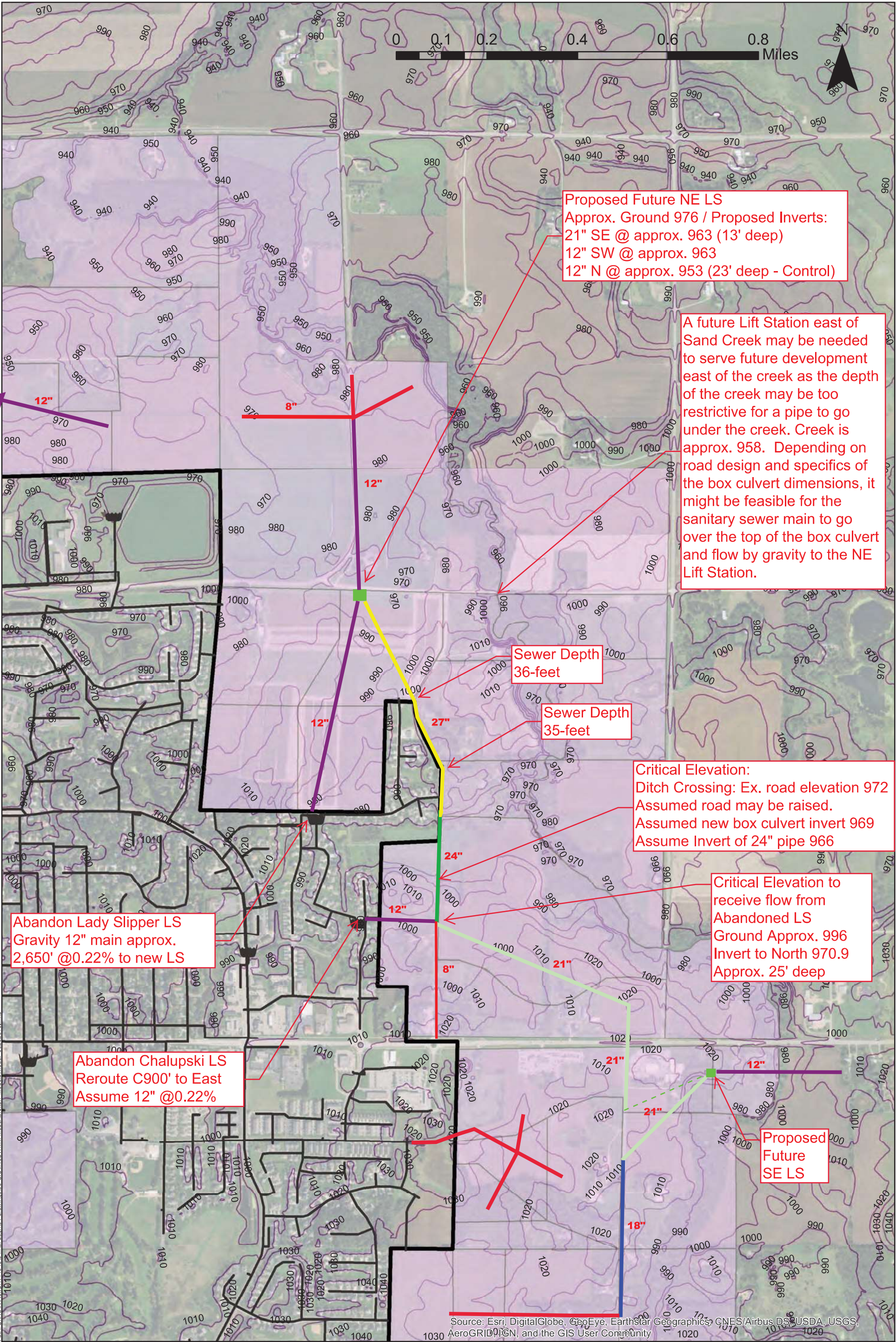
Activity 1: Hire Consultant to Complete Sanitary Sewer Feasibility Study	\$19,975.50
Activity 2: [Describe]	\$
Activity 3: [Describe]	\$
Activity 4: [Describe]	\$
Activity 5: [Describe]	\$
Total Request:	\$19,975.50

EDAP Budget Worksheet

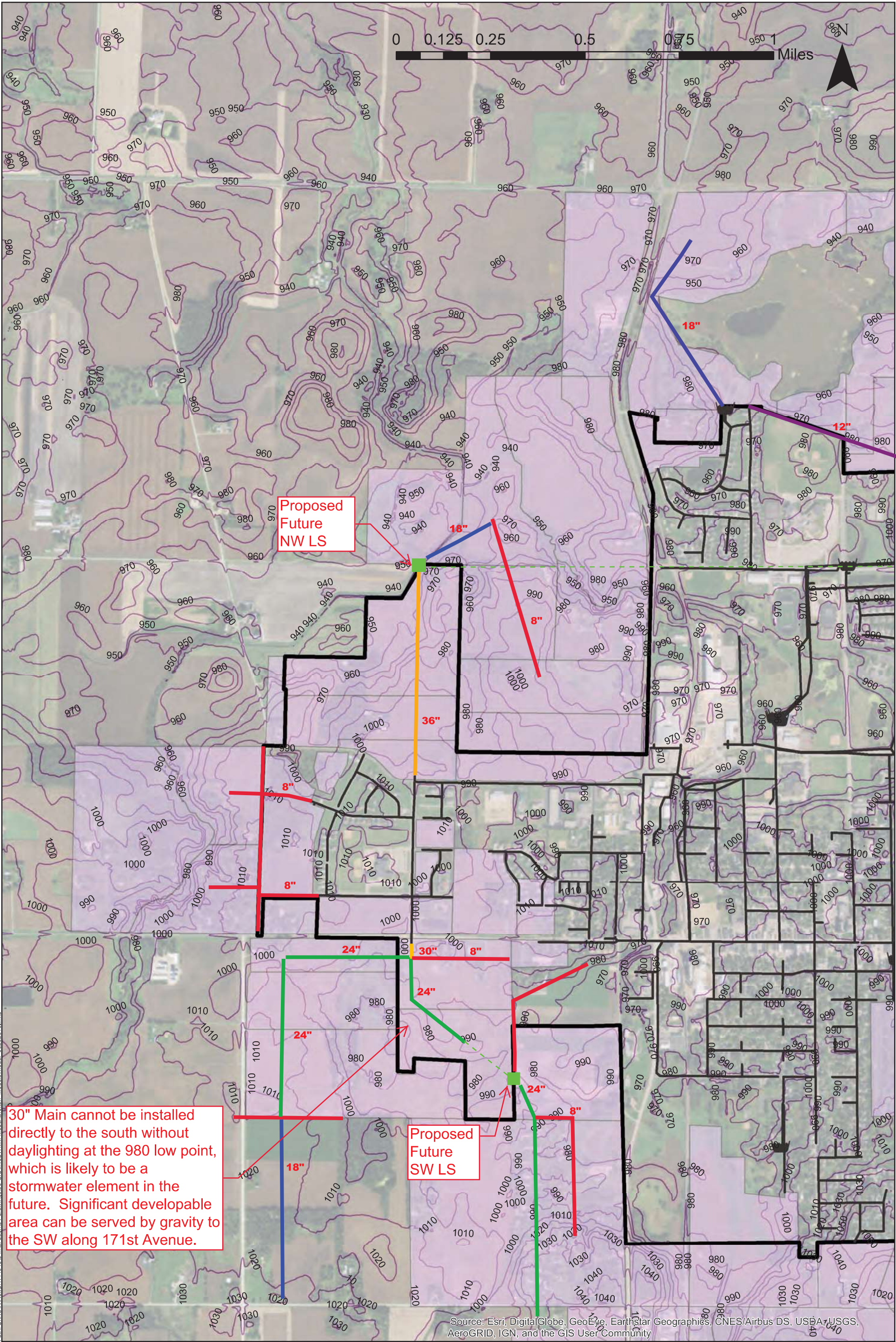
Project Title: Sanitary Sewer Feasibility Study - NE & NW Lift Stations and Trunk Mains


Activities & Tasks	Cost Categories				
	(a) Grant	(b) Loan	(c) Local cash match*	(c) Other	(d) Total
1) Activity One	\$19,975.50		\$19,975.50		\$39,951.00
Hire Consultant to Complete Sanitary Sewer Feasibility Study					
2) Activity Two					
3) Activity Three					
4) Activity Four					
5) Example: AUAR					
a. Consultant	Contract: \$75,000		Contract: \$100,000	\$75,000	\$250,000
b. Final Report			Printing: \$6,500		\$6,500
Totals	\$75,000		\$106,500	\$75,000	\$256,500

*Applies only to grants, local cash match of 1:1 is required and does not include in-kind staff time.



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	<p>3535 VADNAIS CENTER DR. ST. PAUL, MN 55110 PHONE: (651) 490-2000 FAX: (888) 908-8166 TF: (800) 325-2055 www.sehinc.com</p>	<p>Project: NewPR 144946 Print Date: 12/27/2018</p> <p>Map by: kholmberg Source: City of New Prague</p>	<p>Potential Future Network Layouts - Northwest Region Comprehensive Plan City of New Prague, Minnesota</p>	<p>Figure 19</p>
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