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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR  
**SUBJECT:** CHARTER COMMISSION RECOMMENDATION  
**DATE:** SEPTEMBER 11, 2024

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At its regular meeting in August 2024, the Charter Commission voted unanimously by those present to change the City Charter for the New Prague mayor to serve a term of four years, instead of the two year term that is currently stated.

Through this process, the Charter Commission has two paths. The Charter Commission can either have the change go to the ballot to be voted on by residents, or it can send the question to the City Council. For the change to pass at the City Council level, the vote would need to be unanimous. Upon recommendation from City Attorney Scott Riggs, the Charter Commission decided by resolution to send the question to the City Council for vote.

The next step in this process is for the City Council to hold a public hearing regarding the possible change before making a decision. I am recommending a public hearing be held on October 21<sup>st</sup> to allow the public an opportunity to be heard prior to a City Council decision.

### **Recommendation**

I recommend setting a Public Hearing for October 21<sup>st</sup> for the proposed change to the City Charter to change the mayoral term from two years to four years.