



New Prague Police Department

City of New Prague In the Counties of Scott & Le Sueur

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Tim Applen, Chief of Police

MEMORANDUM

To: Honorable Mayor, Duane Jirik, members of the City Council, Shawn Ryan, Maggie Bass, Bruce Wolf, Rik Seiler and City Administrator, Joshua Tetzlaff

From: Tim Applen, Chief of Police/Emergency Manager

Date: Thursday September 12, 2024

Subject: Ettlins Café Premises Extension for Oktoberfest

Ettlins Café Inc, dba – Ettlins Café made a request for a premises extension for consumption of alcohol and outdoor music for October 12th, 2024, from 3 p.m. – 9 p.m. This event is an Oktoberfest Celebration. The event will be in a fenced in area on the east and south side of the building with access from the door on the east side of building.

Ullrich Ettlin will provide a certificate of insurance as proof of extended liquor liability insurance for the outside property prior to the event and has provided the permit fees for the event. Consumption of alcoholic beverages in non-glass containers would be allowed inside the fenced in area. Serving of alcohol will be contained within the building. Attached is a map which indicates the fence placement. This event is the first Oktoberfest celebration hosted by Ettlins Café. Employees will be at the entrance to the building checking identification, those 21 and older will receive a wristband. Food and beer sales will be sold inside the restaurant with consumption allowed within the fenced area. A single musician will play music outside, weather permitting. If weather does not permit the music will be played indoors.

The following conditions are set forth to control alcohol access for underage consumption:

- Outdoor event will take place during business hours Saturday, October 12th 2024 (3:00 PM to 9:00 PM)
- Consumption of alcoholic beverages in non-glass sealed containers would be allowed in the fenced in area. All other serving of alcohol will be contained within the building.
- Outdoor music may be played until 9:00 PM.
- The fence will be installed prior to event, with contact points to the building (or semi-permanent structure) affixed in a manner that does not allow for easy access through that contact point.
- The “fenced in area” will be accessible through the business entrance. The business entry will be monitored by employees to aid in monitoring for unlawful consumption and maintaining control of the consumption area.
- All guests will be identified by photo id, guests over 21 will wear wristbands

Action recommended: Approval of Temporary Patio Extension and Outdoor Music request on October 12th, 2024, from 3 p.m. – 9 p.m. by Ettlins Café with the above conditions.