



APPLICATION

LICENSE TO PERMIT LARGE ASSEMBLY

City of New Prague, 118 Central Ave. N., New Prague, MN 56071

952-758-4401

APPLICANT MUST SUBMIT COMPLETED APPLICATION A MINIMUM OF 60 DAYS PRIOR TO EVENT.

Circle which large assembly permit (over 250 people) you are applying for:

Level A – New Event - \$150 (single/mult. days, street closures, alcohol, fencing, live entertainment)

Level A – Repeat Event - \$75 (street closures, alcohol sales, fencing, live entertainment, repeat event)

Level B – New/Repeat Event - \$50 (single/multiple days, sidewalk use, live entertainment with PA)

Level C – New/Repeat Event - \$30 (single day, park area, no live entertainment)

Name of Organization

Bring The Light Electric

Contact Person(1)

Alex Buresh

Phone (612) 866-1859

Contact Person(2)

Jeff Buresh

Phone (952) 210-3904

Contact Person

Phone

Applicant's Address

705 main St. E New Prague mn 56071
Street City State Zip

Email

alexandriaburesh@gmail.com

Name and Address of Person(s) Responsible for Payment of Bills:

Alex Buresh 705 main St. E New Prague mn 56071
Name Street Address City State Zip

I, Alex Buresh hereby make application on behalf of
Bring The Light Electric LLC Corporation Partnership Society, Group or Association Other

to the City of New Prague for a license to permit the lawful assembly of over 250 persons on the following described property:

Southside Park

The nature and purpose of the assembly will be as follows:

Annual Easter Egg Hunt

I am also applying for permission for road closure and agree to notify all affected property and business owners.

If the event is held in the downtown area, I agree to notify all liquor establishments to prohibit the use of glass containers. (Only plastic or aluminum containers will be allowed.)

The assembly will be held on the 4th day of April, 2026.

between the hours of 7:00 AM/PM and 11:00 AM/PM.

The maximum number of persons I will permit to attend are — persons. The maximum number of event tickets to be sold, if applicable —.

OUTDOOR MUSIC. Will there be outdoor music? Yes No

If yes, please describe:

Outdoor music: Start Time _____ A.M. P.M.
(circle one)

END TIME _____ A.M. P.M.
(circle one)

Applicant is required to answer all questions.

1. List all activities planned for this event.

Annual Easter Egg Hunt for children (ages 0-10 yrs):
split into 3 groups

2. Submit layout of activities, parking, sanitation, and music.

3. Certificate of liability insurance coverage provided by the contractor/vendor/supplier of certain activities is required, with the City of New Prague named as "Additional Insured" with respect to general liability for the event.

(Example: circus, carnivals, entertainment, races, contests, etc). List name of Vendor/Insured party.

Bring the Light Electric

4. General liability insurance coverage required for the event. List your agent and contact information.

Brett Holbrook 952-283-0823

5. Explain the location and placement of fencing and/or barricades.

none

6. Explain plans for providing toilet and lavatory, or portable sanitation. Include site location and quantity including ADA accessible units.

requesting for one portable toilet to be up prior to event.

7. Explain plans for refuse collection and disposal of waste material: (Number of dumpsters/waste receptacles and location.)

none

8. Public Safety – Police Officers. Arrangements for police officers at the event must be made prior to the event by contacting the New Prague Police Chief at 952-758-4401. List agreed upon arrangements (number of officers and hours of service.)

none needed.

9. For outdoor music, sound systems, describe location, equipment, hours of music, etc. (Note: Music is not allowed past 10PM).

Speakers with single microphone to announce when to start and thank you at the end. NO music!

10. Sales of food/beverages and products. Explain vending of food and/or product sales. (Applicant must inform concessionaires who will be allowed to operate on the grounds to obtain a transient merchant permit from the City of New Prague at least 10 days prior to the event and any temporary liquor licenses must also be obtained as necessary. All necessary food handling permits must also be obtained.)

N/A

11. Contact Information. List cell phone numbers of the event organizers in case of an emergency, and whether they will be on-site during the event.

Alex Buresh 612-860-1859
Jeff Buresh 952-210-3904 } both will be on site during time of event

12. Animals - Will there be animals associated with your event? Yes No

If Yes, give details, such as type and number of animals, time frame, plan for waste disposal.

13. Notification Requirements: Applicant is required to notify the following of the event.

a. Contact North Memorial Ambulance. .

b. Contact New Prague Fire Chief.

c. All vendors at the event must obtain an approved peddlers permit from the City at least seven (7) days before the event.

d. If event is held in the downtown area, notify the liquor establishments of the requirement to prohibit the use of glass bottles or beverage containers.

By checking this box, applicant agrees to comply with the required notification.

14. Explain plans for supplying potable water, including the source, amount available, and location of outlets.

none needed

15. Explain plans to provide for medical facilities, including the location and the construction of a medical structure, the names and addresses and hours of availability of physicians and nurses, and provisions for emergency ambulance services.

N/A

16. Explain plans for fire protection (ie – contacted the Fire Chief, etc.).

N/A

17. Explain plans or camping facilities, if any, including facilities available and their location:

N/A

18. Explain plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway assess and parking lots. A layout may be required.

Southside parking lot and surrounding side streets

19. Explain plans, if any, to illuminate the location of the assembly, including the source and amount of power and the location of lights.

N/A

20. Explain plans for area traffic control for egress from and exit onto public roads and highways.

21. If your organization has obtained a Large Assembly Permit last year, will there be any changes for your event this year? No changes. Yes. If Yes, please describe the changes and new activities.

22. Will there be any additional special requests or activities for this event that have not been addressed in this permit application? No Yes. If yes, please provide details.

Mandatory requirements:

1. Certificate of liability insurance for general liability required.
2. Certificate of liability insurance by the contractor/vendor required for activities with the City of New Prague listed as the "Additional Insured."
3. All food vendors must obtain Peddler's Permit from the City of New Prague.
4. Applicant must pay the City for Police Officers as determined by City and/or Police Chief.
5. Applicant must provide portable restrooms. Minimum quantity 1, with more as determined by city staff.
6. Applicant must provide refuse hauling services for the event.
7. Applicant must install barricades and remove barricades.
8. Applicant is responsible for picking up litter from the streets and sidewalks immediately after the event.
9. If the event is held in the downtown area, applicant must notify all liquor establishments to prohibit the use of glass containers during the event. (Only plastic or aluminum containers allowed.)
10. If applicant seeks a city road closure in conjunction with event, applicant must obtain a Road Closure Permit from the City and pay applicable fees.
11. The hours of outdoor music are limited to 7am to 10pm.

Additional requirements:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

I, Alex Buresh being duly sworn upon oath, hereby make application for a license to permit a large assembly in the City of New Prague, Minnesota.

Applicant knows the contents of this application and supporting affidavits and that the statements herein are true of his/her own knowledge, save as to such as are herein stated information and belief, and as to those, he/she believes them to be true.

APPLICANT:

Anna M...

Signature

01/19/2020

Date

06/26/1995

Date of Birth

OWNER OF RECORD of the above-described property, if different than applicant, must grant permission to hold an assembly of 250 or more persons by signing this form.

PROPERTY OWNER: (If different than applicant).

Signature Date Date of Birth

FOR OFFICE USE ONLY

APPROVAL OF THE LARGE ASSEMBLY PERMIT

Approved by the New Prague City Council on _____ day of _____, 20____.

City Administrator

Reviewed by Public Works Director

Reviewed by Police Chief

Copy mailed to applicant on _____.

