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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**CC:** JOSHUA J. TETZLAFF– CITY ADMINISTRATOR  
**FROM:** KEN ONDICH – COMMUNITY DEVELOPMENT DIRECTOR  
MATT RYNDA – PUBLIC WORKS DIRECTOR  
**SUBJECT:** PROPOSED AMENDMENTS TO 2025 OFFICIAL CITY FEE SCHEDULE  
**DATE:** NOVEMBER 25, 2025

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Attached to this memo is a proposed amendment to the 2025 Official City Fee Schedule. Any language or fees that are proposed to change are highlighted in yellow. The amendments proposed are related to the recently completed Wastewater Collection System Trunk Charge and Wastewater Connection Charge of Cost Service Study completed by Bolton & Menk related to sanitary sewer fees for development of unplatted land and relating to building permits.

The proposed amendments at this time include:

- Under Connection Permit Charges – Add a new fee of \$6,645.00 per REU for lots platted after 12/1/2025 and noting that the existing fee totaling \$7,150.00 per REU (\$1,215.50 for trunk fund and \$5,934.50 for WWTF fund) remains for lots platted prior to 12/1/25. This is to acknowledge a reduced connection fee for newly platted lots as the trunk fund is being collected as part of the new Trunk Sanitary Sewer Area Charge.
- Under Development Fees – Add Trunk Sanitary Sewer Area Charge of \$6,010 per acre for unplatted land which is being developed. As noted above, this fee takes the place of the trunk fee portion of the connection permit charge for sanitary sewer. The City did not previously have a sewer area charge, opting for the trunk fee at the time of the building permit.

It is notable that the City has not increased its permit connection charges for sanitary sewer since 2007 and it is also notable that the increase cost related to a new single family home would be increased by approximately \$997.50 (based on 4 single family dwellings per acre in a typical development) compared to the fee now, except that developers would be responsible for the area charge which didn't previously exist, so it's really spreading the fees between developers and eventual builders (and which staff recognizes the developer is likely to recoup by increasing the cost to purchase a lot).

### Staff Recommendation

Approval of the attached “Resolution Adopting An Official 2025 Fee Schedule”.