



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, February 14, 2024 at 7:30 AM
City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:30 a.m. by President Brent Quast with the following members present: Brent Quast, Troy Pint, Eric Krogman, Austin Reville, Nick Slavik, and Bruce Wolf.

Absent: Duane Jirik

City staff present: Planning/Community Development Director Ken Ondich

Others present: Tony Buthe, NPAS Director of Educational Services

2. CONSENT AGENDA

Motion made by Slavik, seconded by Reville, to approve. All voted in favor. Motion carried (6-0).

- a. January 10, 2024, EDA Meeting Minutes (Regular and Closed)
- b. Claims for Payment: **\$176.22**

3. FUTURE EDA ENDEAVORS

- a. February 14, 2024

Ondich noted that the future EDA Endeavors is an ongoing agenda item that will get updated once the Comprehensive Plan Process is completed this year. He noted that the next steps in the City's Comprehensive Plan update includes a joint workshop with the Council and Planning Commission and that a full draft would be provided to the EDA once it is in final draft format. He also noted that two other studies that relate to the Comprehensive Plan are the Sewer Study and Small Area Plan for the City Center site.

4. ANNUAL COMMUNITY DEVELOPMENT REPORTS

- a. Vacant Lot Inventory
- b. Annual Business Inventory
- c. 2023 Growth Statistics

5. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

6. BUSINESS UPDATES

- a. February 2024
- Ondich presented the monthly update.

7. CDA UPDATE

8. SCHOOL DISTRICT UPDATE

Tony Buthe, NPAS Director of Educational Services, provided an overview of the Youth Skills Training (YST) grant that the school applied for and noted that the Scott County CDA and Chamber of Commerce provided them a letter of support. The grant would provide \$100,000 over a two-year period to provide part-time staff to coordinate vocational career assistance and partnerships with local businesses in New Prague, Elko New Market, and Lonsdale. The position would be added to an existing staff person rather than be a new hire. He stated that this grant and initiative is just another option for students to consider versus trade schools and four-year colleges. He said that they hope to visit with local businesses and learn more about what they need from students entering the workforce. He stated that he believes this initiative fits in with the EDA and City goals but that this also ties together with housing needs as well which means everyone needs to work together. He stated that no funding is requested from the EDA at this point, but that there could be a future funding request made. He thanked the EDA for having him attend the meeting.

9. EXECUTIVE DIRECTORS REPORT

10. MISCELLANEOUS

a. Summary of 2024 MCPP Allocations

Ondich provided an update on the 2024 MCPP Allocation. Slavik asked how information is shared about the program. Ondich indicated that the City will advertise in the City Newsletter and website/social media and that lenders actually take care of the paperwork and administration of the program funds. He stated that last year additional funds were allocated to New Prague from other cities that had not utilized their full amounts.

Bruce Wolf asked for a summary of the EDA's funds once costs for the roads in the City's industrial park have been accounted for. Ondich stated that he would provide the information for the next EDA meeting.

11. ADJOURNMENT

Motion made by Slavik, seconded by Pint, to adjourn the meeting at 8:0 a.m. All voted in favor. Motion carried (6-0).

Respectfully Submitted,

Joshua M. Tetzlaff
City Administrator / EDA Executive Director