



# UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, November 24, 2025 at 3:30 PM

Power Plant - 300 East Main St

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**1. CALL TO ORDER**

The meeting was called to order by Utilities Commission Vice President Charles Nickolay on Monday, November 24th, 2025, at 3:33 p.m.

Commissioners Present: Tom Ewert, Paul Busch, Charles Nickolay and Bruce Wolf

Commissioners Absent: Dan Bishop

Staff Present: General Manager Bruce Reimers, Finance Director Robin Pikal, and EOS Ken Zweber

**2. APPROVAL OF AGENDA**

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the agenda as presented.

Motion carried (4-0)

**3. APPROVAL OF MINUTES**

a. October 27, 2025 Meeting Minutes

Motion made by Commissioner Wolf, seconded by Commissioner Nickolay, to approve the October meeting minutes as presented.

Motion carried (4-0)

**4. UTILITY AND SMMPA BILLS**

a. Approval of accounts payable in the amount of **\$203,228.15** and the SMMPA billing of **\$474,271.81**.

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the accounts payable as presented.

Motion carried (4-0)

**5. FINANCIAL REPORTS**

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the financial reports as presented.

Motion carried (4-0)

**6. WEST SIDE ENERGY STATION - AWARD OF BIDS**

a. Memo

b. Bid Summary

c. Letter of Recommendation

Motion made by Commissioner Wolf, seconded by Commissioner Ewert, to approve the bid for HK Schulz in the amount of \$723,500 for WES switchgear and testing.

Motion carried (4-0)

**7. LEAD SERVICE LINE REPLACEMENTS**

**a. Memo & Proposal**

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the professional services agreement with SEH to provide engineering services for the 2026 Lead Service replacement project.

Motion carried (4-0)

**8. CAPITAL EQUIPMENT PURCHASE**

**a. Memo**

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to approve the capital equipment purchase of two service trucks from Jeff Belzer's and two utility service bodies from Crysteel truck equipment.

Motion carried (4-0)

**9. SMMPA BOARD OF DIRECTORS MEETING**

**a. October 17, 2025**

GM Reimers informed the commission on the following:

-SMMPA staff updated the board on future transmission projects

-Informed the Commission of pending Capital reserve refund to be paid to the utility in 2026

**10. GENERAL MANAGER'S REPORT**

GM Reimers informed the Commission on the following:

-Filter Plant #3 Rehab pre-bid meeting will be December 2<sup>nd</sup> with bid opening on December 16

-Bid opening for the WES generation building will be December 17

**11. OTHER BUSINESS**

**a. December Meeting Date Discussion**

**b. 2026 Board & Commission Calendar**

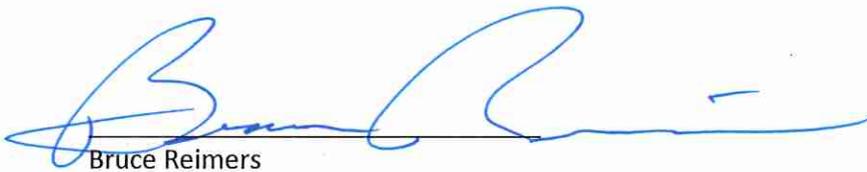
In other business, the Commission reviewed the suggested meeting dates for future Commission meetings and decided to move the December 2025 Commission meeting to December 22<sup>nd</sup> and set dates for 2026 Commission meeting dates.

**12. ADJOURNMENT**

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to adjourn the November Commission meeting at 4:23 p.m.

Motion carried (4-0)

Respectfully Submitted,



Bruce Reimers  
General Manager