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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF, CITY ADMINISTRATOR
FROM: EVAN C. GARIEPY, PLANNER
SUBJECT: PLANNING COMMISSION SUMMARY - REQUEST FOR VARIANCE #V9-2025 TO ALLOW A REDUCTION IN THE SETBACK FROM THE SIDE PROPERTY LINE TO A DECK, LOCATED AT 114 4TH ST SW, AS PROPOSED BY KA WITT CONSTRUCTION, INC.
DATE: DECEMBER 18TH, 2025

Planning Commission Summary

The Planning Commission heard the above variance request at their December 17th meeting. The applicant, KA Witt Construction, Inc., on behalf of Juleen Kern, is requesting a variance to allow for a reduction in the side setback from 7 feet to 5 feet for the construction of a deck. The deck would be 5 feet wide by 8 feet long, and located on the east side of 114 4th St SW. The property does not have any other suitable locations for a deck, and 5 feet would be just wide enough for the property owner to utilize the deck.

There were no comments received from the public regarding the request.

The Planning Commission recommended approval of the variance request on a unanimous vote (3-0) based on the six findings listed in the staff report (and the attached resolution which approves the variance).

Staff Recommendation

Staff recommends approval of the attached resolution "...Approving Variance (#V9-2025)...".