



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, July 09, 2025 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order by EDA President Brent Quast with the following members present: Brent Quast, Troy Pint, Eric Krogman, Austin Reville, Nick Slavik, Bruce Wolf and Charles Nickolay.

City Staff Present: City Administrator Joshua Tetzlaff and Planning/Community Development Director Ken Ondich.

Others Present: Jo Foust (Scott County CDA), Tony Buthe (School District), Shawn Ryan (City Council, left before item 2 to avoid a quorum of the City Council being in attendance at the meeting) and Brian Paulson (Resident)

2. CONSENT AGENDA

Motion to approve the consent agenda was made by Pint, seconded by Reville.

Motion carried (7-0)

- a. June 11, 2025 Meeting Minutes
June 11, 2025 Closed Meeting Minutes
- b. Claims for Payment: **\$111.36**

3. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust with the Scott County CDA noted that visits had occurred recently with Tech Support of Minnesota, New Prague Floral and Sue's Quilt Shop with additional visits scheduled.

4. STRATEGIC PLANNING UPDATE

- a. EDA Strategies & Goals

Keith Dahl with Ehlers provided a PowerPoint presentation that contained five proposed goals for the EDA's Strategic Planning which will be used to develop action items. Discussion about the proposed goals included whether housing should be included as one of the five goals and the EDA noting that housing is mentioned during many BR&E visits as an important topic and that it's difficult to un-connect housing from economic development. It was noted that there is approximately 1-2 months left in the process of the strategic plan including a joint EDA/City Council workshop. Administrator Tetzlaff also noted that creating an economic development district is a topic that has come up recently as a method for funding the police station addition, but also one that is generally a good thing to have in place across the city for economic development purposes. He asked the EDA about holding a hearing to establish an economic development district and the EDA consensus was to have the hearing at the August 13th EDA meeting.

5. BUSINESS UPDATES

- a. July 2025
Ondich presented the monthly update.

6. CDA UPDATE

Jo Foust from the Scott County CDA stated that they are once again holding the fast-track challenge, having a broker event at Canterbury Park in September, noted that the new CDA building would be complete in August and noted generally that the CDA can support housing efforts in New Prague for affordable housing.

7. SCHOOL DISTRICT UPDATE

Tony Buthe from the School District noted that all teaching staff had been hired for the coming school year but that they continue to hire support staff. He stated that the School District supports housing in New Prague. He finally noted that a Career and Tech Fair would be occurring in October for sophomores and juniors.

8. EXECUTIVE DIRECTORS REPORT

Tetzlaff noted that the City is exploring two funding options for the Police Station addition, which are CIP Bonds and EDA Lease Revenue bonds. He stated that a petition was received for a reverse referendum on the CIP bonds, but that the EDA Lease Revenue bond was an option being considered where the EDA would own the building and lease back to the City until the bond is paid off. He noted that having an EDA Development District is required for this funding option, among other EDA activities. He stated that city staff and consultants are working on timelines for such a process to be considered.

9. MISCELLANEOUS

10. ADJOURNMENT

Motion to adjourn the meeting at 8:14 a.m. was made by Slavik, seconded by Quast.
Motion carried (7-0)

Respectfully Submitted,

Joshua M. Tetzlaff
City Administrator / EDA Executive Director