



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, February 24th, 2026

The meeting was called to order at 6:30pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner (via phone call), Jen Berglund, Adam Gill, Bob Cunniff, Graham Kuehner, and Mayor/Council Liaison Chuck Nickolay. Board Member Adam Brister was unable to attend. Also present: GPE Owner/Contract Manager Kurt Ruehling

- **Approval of January 27th, 2026 Meeting Minutes:**
 - A motion to approve all was made by Nickolay, second by Cunniff. Motion carried (5-0)

- **Claims for Payment (\$116,280.04):**
 - Nickolay indicated that the Capital Improvement Plan (CIP) showed \$36,000.00 per mower for new greens mowers. Actual spend was \$43,461.77 per mower...a \$14,923.54 overspend. Nickolay wants staff to make sure the upcoming CIP's are more accurate moving forward
 - Gill mentioned the new format for reporting Utility Expenses...easier to understand, Golf Board agreed
 - A motion to approve the Claims for Payment was made by Gill, seconded by Cunniff. Motion carried (6-0) with Berglund now present

- **Review Monthly Income Statement and Balance Sheet (December 2025):**
 - Nickolay pointed out that the Interest Expense has been corrected
 - Nickolay also pointed out that January Financials will be discussed at the March meeting in accordance with the new reporting format from City Hall. This will ensure more accurate numbers
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Cunniff, seconded by Nickolay. Motion carried (6-0)

- **Capital Equipment Report**
 - Ruehling reported that the new carpet has been installed by Hertaus Flooring...the darker color will wear much better than the previous lighter-colored carpet. Cunniff asked about how long it took to install, Ruehling clarified...a little over a week
 - The 2 new Greens Mowers have been delivered

- **Grounds Operation Update:**
 - Ruehling informed Golf Board that he has counted nearly 15 trees that have been cut down by City Staff and that there is a lot of debris out on course due to the wood chipper being in for repairs

- **Food & Beverage Update...Jess Treviño, Food & Beverage Coordinator:**
 - Treviño included her report that highlighted her working with a new food distributor Performance Foods, which will be much more efficient for the operation

- Treviño touched on the brunches that we have hosted, noting the low numbers. She is making what she calls “thoughtful refinements” which will ensure consistency and efficiency while we continue to gain traction with our food events
 - Treviño is currently updating the food and beverage menus accounting for any price adjustments
 - Treviño continues to prepare for the upcoming season by performing many organizational tasks including adding necessary tools, improving storage systems, implementing clearer guides for staff, and improving workflow and safety
 - The collaboration between her and GM Ruehling has been extremely positive according to Treviño. Their ability to communicate openly and align goals has been great
- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling updated the Golf Board as to his current duties...which include building the tee sheet for 2026 and organizing golf leagues
 - Ruehling was pleased to tell Golf Board that NPGC will be hosting a couple Minnesota Golf Association events in 2026 including an MGA Senior Tour events and the MPGA Public Links Championship
 - NPGC added two new outside events: Veterans Association and the MN Junior PGA’s Warrior Cup
 - Gardner added that Little Chicago will perform their British Invasion III on July 17th
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling included his report that highlighted the fact that over 100 ladies have already signed up for Wednesday Ladies League!
 - Currently working on updating the website and the tee sheet
- **Golf Scholarship Event Update...Den Gardner:**
 - Gardner reported that there will be 3-5 candidates for both Girls’ and Boys’ golf teams this year vying for the scholarship this year
 - Berglund and Cunniff will assist, once again, with the process
- **Miscellaneous:**
 - Ruehling was asked to have the Satisfaction Survey placed on the website and emailed to our patron list by next meeting. Gardner and Ruehling will discuss over a phone call later this week
 - Nickolay inquired about hosting a Fish Fry during the Lenten season. Treviño and Ruehling will discuss and analyze
- **Adjournment:**
 - A motion to adjourn the meeting at 7:07p was made by Cunniff, second by Kuehner. Motion carried (6-0)

Next Golf Board Meeting –Tuesday, March 24th, 2026, 6:30pm

Respectfully submitted by,
Kurt Ruehling, GME...PGA General Manager