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## MEMORANDUM

TO: Mayor and City Council  
Joshua Tetzlaff, City Administrator

FROM: Chris Knutson, PE (Lic. MN)

DATE: April 1, 2026

RE: 2026 Street Improvement Project  
Resolution Approving Plans and Specifications and Ordering Advertisement for Bids  
SEH No. NEWPR 188030

### APPROVING PLANS AND ORDERING ADVERTISEMENT FOR BIDS

Plans and Specifications for the 2026 Street Improvements Project are significantly complete with the next step in the public improvement process to Approve Plans and Specifications and Ordering the Advertisement for Bids.

The project is scheduled to begin advertising in the New Prague Times on April 16, 2026, as well as on the SEH and QuestCDN websites that same week. The Bid Opening is proposed to be an electronic online bid opening scheduled for **10:00 a.m. on Friday, May 8, 2026**, with consideration of award by the City Council at the May 18<sup>th</sup> meeting.

A “Plan Review Open House” was held on March 26<sup>th</sup> to give residents another opportunity to see what is planned and to meet with city and engineering staff.

The Local Road Improvement Program (LRIP) grant request was not successful. As such, the City does not need to complete an Intersection Control Evaluation (ICE) study prior to bidding this project. The Project is expected to take 2 months for construction with 10<sup>th</sup> Avenue SE open to traffic by the end of August.

### STAFF/ENGINEER RECOMMENDATION

**It is recommended that the City Council approve the attached Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the 2026 STREET IMPROVEMENT PROJECT.**

cdk

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