



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Monday, July 01, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:00 p.m.

#### PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Josh Tetzlaff, Finance Director Robin Pikal, Planning/Community Development Director Ken Ondich, Police Chief Tim Applen, and Public Works Director Matt Rynda

a. Pledge of Allegiance

### 2. APPROVAL OF REGULAR AGENDA

Motion made by Councilmember Ryan, Seconded by Councilmember Wolf to approve the Regular Agenda.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

### 3. CONSENT AGENDA

Motion made by Councilmember Wolf, Seconded by Councilmember Bass to approve the Consent Agenda.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

a. Meeting Minutes

i. June 17, 2024, City Council Meeting Minutes

b. Claims for Payment: **\$167,024.16**

c. Trail Seal Coating

d. Purchase of F600 Truck for the Wastewater Department

e. Purchase of Chevy Equinox for Police Department

### 4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

No members of the public spoke at this meeting.

### 5. POPS FACILITY UPDATE

a. Den Gardner, POPS Committee Chair

Den Gardner, POPS Committee Chair, presented to the Council and stood for questions.

**6. HEALTH INSURANCE DISCUSSION**

- a. Jenny Van Deinse, Gallagher  
City Administrator Josh Tetzlaff provided a brief overview. Jenny Van Deinse with Gallagher then presented to the Council and responded to questions. Discussion was had. No action was taken.

**7. CITY ENGINEER PROJECTS UPDATE**

- a. July 1, 2024  
Public Works Director Matt Rynda provided an update.

**8. PUBLIC HEARING(S) – 6:00 PM**

**9. ORDINANCE(S) FOR INTRODUCTION**

**10. ORDINANCE(S) FOR ADOPTION**

**11. RESOLUTIONS**

- a. Resolution #24-07-01-01 - Authorizing Conditional Use Permit #C2-2024 for an Outdoor Patio for Eating and Drinking at 103 Main Street West, as proposed by Rob Krautkremer  
Planning/Community Development Director Ken Ondich gave a short presentation. Motion made by Councilmember Bass, Seconded by Councilmember Wolf to approve Resolution #24-07-01-01.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0).
- b. Resolution #24-07-01-02 - Authorizing Variance #V3-2024 for Density and Parking for 54 Unit Apartment Building at 102 Chalupsky Avenue SE, as proposed by Ten Nineteen Development, LLC  
Planning/Community Development Director Ondich provided background. Motion made by Councilmember Wolf, Seconded by Councilmember Seiler to approve Resolution #24-07-01-02.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0).

**12. GENERAL BUSINESS**

- a. Preliminary Plat of Stienessen Addition  
Planning/Community Development Director Ondich provided background. Motion made by Mayor Jirik, Seconded by Councilmember Seiler to approve the preliminary plat of Stienessen Addition.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0).

**13. MISCELLANEOUS**

- a. Meeting Minutes
  - i. Golf
- b. Discussion of Items not on the Agenda
  - Councilmember Bass shared that a resident suggested tee times at the New Prague Golf Club perhaps be scheduled 9-10 minutes apart, rather than 7 1/2 minutes apart, as he/she expressed concern over how long it takes golfers to get through the course. Also, a resident suggested the City possibly look into utilizing certain insurance companies' wellness benefit in particular for retirees.
  - City Administrator Tetzlaff shared that Union Pacific is interested in keeping some vehicles at the City Center lot for a few weeks this summer. He also advised that he updated the 2024 Visioning

Plan. Thirdly, Tetzlaff stated that absentee voting at City Hall began Friday, June 28, 2024, and anyone within New Prague city limits in Scott County can vote. Filing for City Council elections is July 30, 2024, through August 13, 2024. Lastly, he relayed that there is still a vacancy on the Golf Board and the City has received another applicant. He plans for a Special meeting before the next Council meeting on July 15, 2024, to conduct the interview.

**14. ADJOURNMENT**

Motion made by Councilmember Seiler, Seconded by Councilmember Bass to adjourn the meeting at 7:08 p.m.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

ATTEST:

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Duane J. Jirik  
Mayor

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Joshua M. Tetzlaff  
City Administrator