



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, June 12, 2024 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:32 a.m. by President Brent Quast with the following members present: Brent Quast, Troy Pint, Austin Reville, and Bruce Wolf.

Absent: Eric Krogman, Nick Slavik, and Duane Jirik

City staff present: City Administrator Josh Tetzlaff and Planning/Community Development Director Ken Ondich

Others present: Jo Foust, Scott County CDA Business and Community Development Director

2. CONSENT AGENDA

a. May 8, 2024, EDA Meeting Minutes

b. Claims for Payment: **\$186.49**

Motion made by Quast, seconded by Pint, to approve. All voted in favor. Motion carried (4-0).

3. FUTURE EDA ENDEAVORS

a. June 12, 2024

Tetzlaff noted that the City had applied for MHFA Workforce Housing funds for a proposed 54-unit apartment building south of Walgreens and was continuing to work on possible tax abatement from the city, school, and county for the project. He stated that the City will know by mid-August if MHFA funds were awarded. He also updated the EDA on a purchase agreement that Keyland Homes has with the Bisek Family on 60 acres of land in the northeast portion of the City. He also updated the EDA about the City getting close to having a closing on the purchase of the property by the railroad without the building on it, but that the City Council was not interested in the property by the railroad with the building on it that is owned by Sullivan.

4. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust noted that upcoming visits were scheduled with the School District and Electromed and that visits in the past month were held with Scott Equipment, Kubes Furniture and Flooring, and Dairy Queen.

5. BUSINESS UPDATES

a. June 2024

Ondich provided the monthly business update.

6. CDA UPDATE

Jo Foust provided the EDA with a draft brochure for the "Drive for 5" Grant program that will provide free training for certificate and degree programs for high demand jobs. She also stated that the annual Scott

County Bus Tour took place on May 29th with about 30 area city officials participating as well as DEED and Greater MSP staff.

7. SCHOOL DISTRICT UPDATE

8. EXECUTIVE DIRECTORS REPORT

Tetzlaff noted that the monthly new business report showed six new businesses which appeared to be home-based businesses.

9. MISCELLANEOUS

a. Scott County Fast-Track Business Challenge

- Jo Foust updated the EDA on the Fast-Track Challenge and noted that they are seeking donations.
- Ondich provided an update on the Comprehensive Plan and Small Area Plan by noting that the Comprehensive Plan was put on hold in May to complete the Small Area Plan work at the old creamery site downtown. He stated that the Small Area Plan is being reviewed by the consulting engineer and determine pond size and overall grading for the site with the hopes that the final presentation to the City Council would occur on July 15th.

10. ADJOURNMENT

Motion made by Reville, seconded by Quast, to adjourn the meeting at a.m. All voted in favor. Motion carried (4-0).

Respectfully Submitted,

Joshua M. Tetzlaff
City Administrator / EDA Executive Director