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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ROBIN PIKAL, FINANCE DIRECTOR  
**SUBJECT:** LE SUEUR COUNTY VOTER ACCOUNT AGREEMENT  
**DATE:** AUGUST 31, 2023

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On August 29<sup>th</sup>, 2023 the City received notice from Le Sueur County stating the Office of the Secretary of State has appropriated Voting Operations, Technology, & Election Resources (VOTER) funds to the counties in the State of MN to help with the costs of elections. For 2023, Le Sueur County's share is \$8,110.33 of which the funds are allocated as follows:

50 percent retained by the County  
25 percent is allocated to each local unit that administers absentee and mail ballots  
25 percent is allocated to cities/townships in proportion to the number of registered voters.

The amount allocated to the City of New Prague for 2023 is \$240.73. We have two options for these funds:

1. Le Sueur County to keep the share of the allocated dollars to help offset election costs that the county covers such as maintenance of the equipment, printing of ballots, supplies for absentee voting/mail ballots, etc
2. The City requests that the County release the share of monies, with the understanding we must report to the County by December 15<sup>th</sup> on how it was spent, spending on allowable election costs only.

Since there was no election in 2023, the City's current election expenses are \$1,200 for Le Sueur County's annual election fee. Due to lack of election in 2023, I propose the County retain the funds. The City has the option to notify the County in writing our intent to terminate the agreement for retaining funds for future years allocation.

### **Recommendation**

Staff recommends Council consider approving Le Sueur County retain VOTER Account Funds Received for 2023.