



# UTILITIES COMMISSION MEETING MINUTES

## City of New Prague

Monday, August 28, 2023 at 3:30 PM

Power Plant - 300 East Main St

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### 1. CALL TO ORDER

The meeting was called to order by Commission President Dan Bishop on Monday, August 28, 2023, at 3:32 p.m.

Commissioners Present: Dan Bishop, Dick Jordan, Paul Busch

Commissioners Absent: Tom Ewert, Bruce Wolf

Staff Present: GM Bruce Reimers, EOS Ken Zweber, and Finance Director Robin Pikal

### 2. APPROVAL OF AGENDA

Motion made by Commission Jordan and seconded by Commissioner Busch to approve the agenda as presented. Motion carried (3-0).

### 3. APPROVAL OF MINUTES

#### a. July 31, 2023, Utilities Meeting Minutes

Motion made by Commissioner Busch and seconded by Commissioner Jordan to approve the July 31, 2023, Meeting Minutes. Motion carried (3-0).

### 4. UTILITY AND SMMPA BILLS

#### a. Approval of accounts payable in the amount of \$73,232.48 and the SMMPA billing of \$608,890.20.

Motion made by Commissioner Jordan and seconded by Commissioner Busch to approve. Motion carried (3-0).

### 5. FINANCIAL REPORTS

#### a. Finance System Update (Note: This information is not available this month due to software change.)

#### b. Investment Summary (Note: This information is not available this month due to software change.)

#### c. Water and Kilowatt Hours Sales

Motion made by Commissioner Bishop and seconded by Commissioner Busch to approve all reports as presented. Motion carried (3-0).

### 6. APPROVAL OF ELECTRIC CAPITAL EQUIPMENT EXPENDITURE

#### a. Ford F550 Cab Chassis Truck

Motion made by Commissioner Jordan, seconded by Commissioner Busch, to approve capital equipment expenditure in the amount of \$58,300 for a 2024 F550 Cab Chassis from Jeff Belzer's Ford. Motion carried (3-0).

### 7. SMMPA BOARD OF DIRECTORS MEETING

#### a. July 12, 2023

#### b. August 9, 2023

GM Reimers informed the Commission on the following:

- SMMPA hit an all-time new system peak load on August 23 of 547 Mega Watts.
- Board approve Fairmount transmission project.
- SHERCO 3 has been up and running the last few weeks and was available for the peak loads.

**8. GENERAL MANAGER'S REPORT**

a. Comprehensive Plan

GM Reimers informed the Commission on the following:

- The water department had a failure on well #2 and it has been replaced at a cost of \$28,000.
- Thanked Commissioner Paul Bush and Commissioner Tom Ewert for joining him in Duluth for the MMUA summer conference.
- NPU reached a new summer peak load on August 23 of 17.3 MW.
- Staff has been working on the new software implementation the last couple of weeks and will hopefully be totally implemented by mid-September.

**9. OTHER BUSINESS**

None

**10. ADJOURNMENT**

A motion was made by Commissioner Jordan and seconded by Commissioner Busch to adjourn the August 28, 2023, meeting @ 4:22 p.m.

**NEXT COMMISSION MEETING - Monday, September 25, 2023**

Respectfully Submitted,

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Bruce Reimers  
General Manager