



UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, October 27, 2025 at 3:30 PM

Power Plant - 300 East Main St

1. CALL TO ORDER

The meeting was called to order by Utilities Commission President Dan Bishop on Monday, October 27th, 2025, at 3:31 p.m.

Commissioners Present: Dan Bishop, Tom Ewert, Paul Busch, Charles Nickolay and Bruce Wolf

Staff Present: General Manager Bruce Reimers, Finance Director Robin Pikal, and EOS Ken Zweber

2. APPROVAL OF AGENDA

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to approve the agenda as presented.

Motion carried (5-0)

3. APPROVAL OF MINUTES

a. September 29, 2025 Utilities Meeting Minutes

Motion made by Commissioner Busch, seconded by Commissioner Wolf, to approve the September meeting minutes as presented.

Motion carried (5-0)

4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$378,792.22** and the SMMPA billing of **\$533,042.08**.

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to approve the accounts payable as presented.

Motion carried (5-0)

5. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Ewert, seconded by Commissioner Wolf, to approve the financial reports as presented.

Motion carried (5-0)

6. LEAGUE OF MINNESOTA CITIES INSURANCE TRUST LIABILITY COVERAGE

a. Waiver Form

Motion made by Commissioner Bishop, seconded by Commissioner Nickolay, to approve not waiving the monetary limits on municipal tort liability.

Motion carried (5-0)

7. FILTER REHABILITATION PROJECT

a. Request for Bids

GM Reimers reviewed the filter #3 rehabilitation project and the scope of work that SEH engineering has proposed and recommended the Commission approve moving ahead with the authorization to request public bids on the project.

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, authorizing the advertisement for public bid.

Motion carried (5-0)

8. RESOLUTIONS

a. #25-10-27-01 - Declaring Official Intent of City of NP to Reimburse Certain Expenditures

GM Reimers reviewed resolution #25-10-27-10 declaring the official intent of the city of New Prague to reimburse certain expenditures from the proceeds of tax-exempt bonding for the filter plant rehabilitation project should the Commission decide it did not want to pay cash for the project.

Motion made by Commissioner Wolf, seconded by Commissioner Ewert, approving the refunding resolution.

Motion carried (5-0)

9. WEST SIDE ENERGY STATION

a. Request for Bids

GM Reimers informed the Commission that staff and DGR engineering have developed plans and specifications for the construction of the building that will house the generators and related equipment at the West Side Energy Station. He recommended that the Commission authorize DGR of advertising for public bid for construction.

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to advertise for public bids.

Motion carried (5-0)

10. APPROVAL OF 2025 ELECTRIC CAPITAL EQUIPMENT EXPENDITURE

a. Memo

GM Reimers reviewed a memo related to the purchase of a 16' tilt bed equipment trailer with the low bid coming from Lano Equipment in the amount of \$15,885.73.

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, approving the purchase.

Motion carried (5-0)

11. 2026 WATER & ELECTRIC BUDGET

a. Water

b. Electric

GM Reimers and Finance Director Pikal reviewed the proposed 2026 Water and Electric budgets with the Commission.

Motion Made by Commissioner Ewert, seconded by Commissioner Busch, approving the 2026 Water and Electric Budgets, along with the proposed rate changes.

Motion carried (5-0)

12. SMMPA BOARD OF DIRECTORS MEETING

a. September 10, 2025

GM Reimers informed the Commission on the following:

-The SMMPA Board approved the Quick Start Contract allowing NPUC to offer its new generation Plant into the Capacity market. This contract is expected to go into effect in the first quarter of 2028.

-The SMMPA Board approved the 2026 budget.

13. GENERAL MANAGER'S REPORT

GM Reimers informed the Commission on the following:

- The Water Department experienced a pump failure on well #6 the pump has been pulled and expected to be replaced the week of November 1st.
- Site work is complete at the WES along with storm water piping and settlement area.

14. OTHER BUSINESS

None

15. ADJOURNMENT

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to adjourn the October Commission meeting at 4:59 p.m.

Motion carried (5-0)

Respectfully Submitted,

Bruce Reimers
General Manager