



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, February 12, 2025 at 7:30 AM
City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:30 a.m. by EDA President Brent Quast with the following members present: Brent Quast, Eric Krogman, Austin Reville, Nick Slavik, Troy Pint, Duane Jirik and Bruce Wolf. City Staff present: City Administrator Joshua Tetzlaff and Planning/Community Development Director Ken Ondich.

Others present: Jo Foust (CDA), Tony Buthe and Brian Fell (School District)

2. CONSENT AGENDA

Motion to approve the consent agenda was made by Slavik, seconded by Reville.

Motion carried (7-0)

- a. January 8, 2025 EDA Meeting Minutes
- b. Claims for Payment: **\$2,839.18**

3. FUTURE EDA ENDEAVORS

City Administrator Joshua Tetzlaff gave an overview of the proposal from Ehlers for Strategic Planning work with the EDA. General discussion with the EDA surrounded adding one or two discussions with the City Council and EDA Jointly, with one of the joint meetings with Council occurring as one of the first steps in the process to help set the stage for the rest of the work. Staff will ask Ehlers for a proposal revision.

- a. February 12, 2025
- b. Strategic Planning

4. ANNUAL COMMUNITY DEVELOPMENT REPORTS

Planning/Community Development Director Ken Ondich presented the reports.

- a. Vacant Lot Inventory
- b. Annual Business Inventory
- c. 2024 Growth Statistics

5. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust noted visits in the past month with Brickside 19 at the former Smoke & Fire location, as well as with the New Prague Mill, LLC.

6. BUSINESS UPDATES

Ondich presented the business updates.

- a. February 2025

7. CDA UPDATES

Jo Foust noted that they are hoping to continue their Career Lift Grant and Drive for 5 program as they had over 120 participants in the program.

a. 2024 Wins

8. SCHOOL DISTRICT UPDATES

Tonu Buthe indicated that the School District supports the City's effort work on strategic planning and look forward to pairing together where possible. He also noted that their facilities task for meetings are continuing this month. He noted that they are planning a business meet and eat event that he will invite the EDA to attend. Finally, he introduced Brian Fell as the School District's new Director of Finance.

9. EXECUTIVE DIRECTORS REPORT

10. MISCELLANEOUS

11. ADJOURNMENT

Motion to adjourn the meeting at 8:31 a.m. was made by Slavik, seconded by Pint.

Motion carried (7-0)

Respectfully Submitted,

Joshua M. Tetzlaff
City Administrator / EDA Executive Director