



UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, August 25, 2025 at 3:30 PM

Power Plant - 300 East Main St

1. CALL TO ORDER

The meeting was called to order by Utilities Commission President Dan Bishop on Monday, August 25th, 2025, at 3:31 p.m.

Commissioners Present Dan Bishop, Tom Ewert, Paul Busch, Charles Nickolay and Bruce Wolf
Staff Present: General Manager Bruce Reimers, Finance Director Robin Pikal and Utility Billing Specialist Tara Thielen.

GM Reimers and Finance Director Pikal introduced Tara to the Commissioners as the new Utility Billing Specialist.

2. APPROVAL OF AGENDA

Motion made by Commissioner Busch, seconded by Commissioner Ewert, to approve the agenda as presented.

Motion carried (5-0)

3. APPROVAL OF MINUTES

a. July 28, 2025 Utilities Meeting Minutes

Motion by Commissioner Ewert, seconded by Commissioner Wolf, to approve the July minutes as presented.

Motion carried (5-0)

4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$301,006.61** and the SMMPA billing of **\$644,040.63**.

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to approve the accounts payables as presented.

Motion carried (5-0)

5. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion by Commissioner Ewert, seconded by Commissioner Busch, to approve the financial reports as presented.

Motion carried (5-0)

6. WEST SIDE ENERGY STATION (WSES) SITE GRADING

a. Approval of Bids from KA Witt Construction to complete the WSES Site Grading

GM Reimers informed the Commission that bids request had gone out to 6 local contractors and that they received back three bids. The low bid came in from KA Witt Construction in the amount of \$101,295.00. Staff and DGR engineering would recommend accepting the bid from KA Witt.

Motion by Commissioner Ewert, seconded by Commissioner Wolf, to accept the bid from KA Witt.

Motion carried (5-0)

7. SMMPA BOARD OF DIRECTORS MEETING

a. July 9, 2025

GM Reimers informed the Commission on the following:

SMMPA staff has been working on future bonding for the Owatonna power plant and transmission projects in preparation for a vote by the board at its September meeting.

8. GENERAL MANAGER'S REPORT

GM Reimers informed the Commission on the following:

-Utility Staff has been working on preparing the WES site for the contractor to start the site work in the middle of September.

-The Electric Distribution Staff has started work on the feeder #8 undergrounding project.

-Staff will be meeting with SEH engineers to start the specification process to rebuild filter plant #3

9. OTHER BUSINESS

None

10. ADJOURNMENT

Motion by Commissioner Bishop, seconded by Commissioner Nickolay, to adjourn the meeting at 4:13 p.m.

Respectfully Submitted,

Bruce Reimers
General Manager