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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF, CITY ADMINISTRATOR
FROM: KEN ONDICH, PLANNING / COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: RESOLUTION FOR MNDOT TRANSPORTATION AND ECONOMIC DEVELOPMENT PROGRAM APPLICATION
DATE: SEPTEMBER 14, 2023

Earlier this year, city staff submitted an interest form to MnDOT for the Transportation and Economic Development Program for a roundabout improvement at the intersection of TH21/6th Street NW/7th Street NW and was selected to submit a full application which is due on Friday September 22nd.

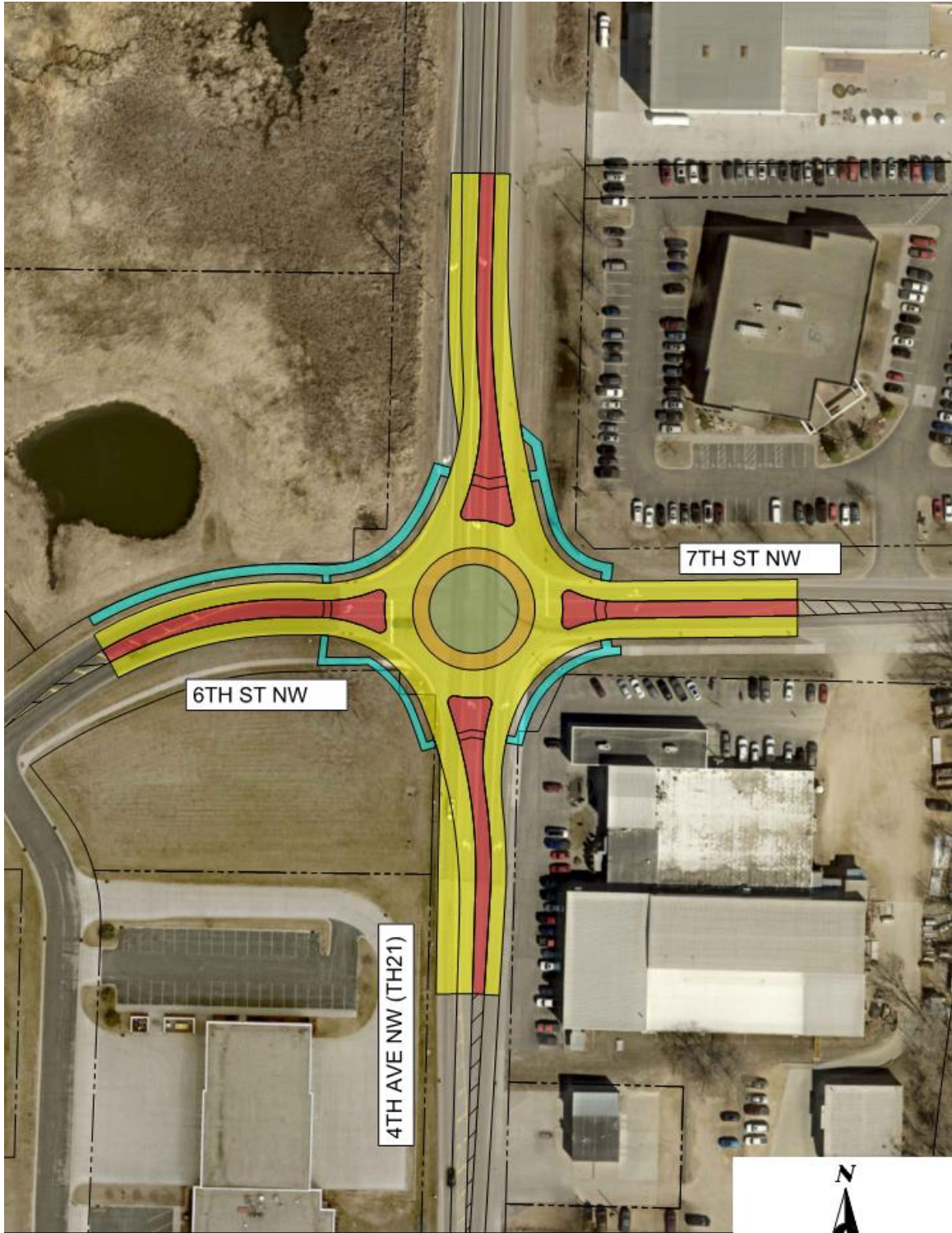
The reason for this project is related to concerns city staff has fielded about visibility (particularly for east bound traffic), pedestrian crossing concerns and general concerns from businesses in the area about the safety of the intersection (including speeds through the intersection). Also, in 2015 when the EDA platted the current phase of the industrial park and concept planned an additional 80 acres to the north, a traffic impact study was completed which recommended a signalization or roundabout improvement at this intersection upon the completion of a second phase in the industrial park. While expansion of the industrial park is not planned by the City at this point, the land remains guided for such development and the city actively receives industrial development inquiries which will lead to the necessary completion of this improvement.

Staff is nearing completion of the application which proposes a roundabout at the intersection to be constructed beginning in 2025 at a cost of approximately \$2,000,000 (see the attached schematic drawing). The TED program can fund up to 70% or \$1,400,000 with a \$600,000 local match required. This local match can utilize the City's state aid dollars. The City can also seek other funds or grants to supplement the project for a local match.

As part of the application process, a resolution (see attached) is required to be approved by the City Council before submittal.

Recommendation

Staff recommends that the City Council approve the attached resolution

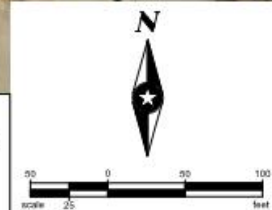


PROJECT NO.

DATE:
7/21/23

**CONCEPTUAL ROUNDABOUT
TH21-6TH ST NW
NEW PRAGUE, MINNESOTA**

FIGURE
NO. 1



CITY OF NEW PRAGUE

RESOLUTION #23-09-18-03

**LOCAL GOVERNMENT RESOLUTION FOR
TRANSPORTATION AND ECONOMIC DEVELOPMENT PROGRAM APPLICATION**

BE IT RESOLVED that the City of New Prague act as the legal sponsor for the TH21 / 6th Street NW / 7th Street NW Roundabout and Pedestrian Improvements project and requests funding from the Transportation Economic Development (TED) Program of the Minnesota Department of Transportation.

BE IT FURTHER RESOLVED that the City of New Prague has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds and adequate construction of the proposed project.

BE IT FURTHER RESOLVED that the City of New Prague has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of New Prague, may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that, the City of New Prague, has committed \$600,000 towards the local match requirement.

BE IT FURTHER RESOLVED that, the City of New Prague confirms if the project cost increases above the amount listed in the Application, the City of New Prague will provide or secure all additional funds necessary to complete the project.

The City of New Prague certifies that it will comply with all applicable laws, regulations, and rules of the Application.

BE IT FURTHER RESOLVED that the sources and uses, private investors, equity, and other financing commitment represented in the attached document are accurate.

NOW, THEREFORE BE IT RESOLVED that Duane J. Jirik and Joshua M. Tetzlaff, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY THAT the above
resolution was adopted by the

WITNESSED:

____City Council of

the City of New Prague on
_____(Date).

SIGNED:

Duane J. Jirik, Mayor

(Signature) _____

(Date)_____

**Joshua M. Tetzlaff, City
Administrator**

(Signature) _____

(Date)_____