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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
CC: JOSHUA M. TETZLAFF, CITY ADMINISTRATOR
FROM: KEN ONDICH, COMMUNITY DEVELOPMENT DIRECTOR
MATT RYNDA, PUBLIC WORKS DIRECTOR
TIM APPLEN, POLICE CHIEF
SUBJECT: INTRODUCE ORDINANCE #364 FOR GENERAL REGULATIONS FOR THE
MUNICIPAL YARD WASTE SITE
DATE: JUNE 30, 2026

As the City Council has been made aware in the past, improper use of the municipal yard waste site has been challenging at times over the years with illegal dumping, commercial use and non-residents utilizing the site. A few years ago, a surveillance camera was installed at the site which has allowed staff to follow up on cases of improper use. Recently, a particular case of improper use led to looking at citing an individual. Upon further review of the City Code and consultation with the City Attorney's Office, it was determined that the city's general provisions for illegal dumping did not adequately address the issues occurring at the municipal yard waste site and that an ordinance specific to allowed and prohibited use of the site should be implemented.

Over the past couple of months, staff have worked on a draft of an ordinance that would provide specific regulations and more importantly a list of penalties that would apply for prohibited use of the City's municipal yard waste site located at 1503 Columbus Ave. N.

A draft of the ordinance, which has been fully vetted by the City Attorney's Office, is attached for review. It would add a new section to the City Code specific to regulations for the municipal yard waste site with specifics regarding authorized users (city residents only), illicit dumping (listing what is and is not acceptable at the site), allowing the public works director to set the hours of use and finally establishing penalties (from \$100 up to \$400 and being banned from the site for 12 months).

Staff Recommendation

Staff recommends that the Council introduce the attached ordinance at tonight's meeting.