



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, December 11, 2024 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:30 a.m. by EDA Board member Troy Pint with the following members present: Troy Pint, Eric Krogman, Austin Reville and Bruce Wolf.

Absent: Brent Quast, Nick Slavik and Duane Jirik

Staff Present: City Administrator Joshua Tetzlaff and Planning/Community Director Ken Ondich

2. CONSENT AGENDA

Motion to approve the Consent Agenda was made by Reville, seconded by Pint.

Motion carried (4-0)

- a. November 13, 2024, EDA Meeting Minutes
November 13, 2024, EDA Meeting Minutes - Closed
- b. Claims for Payment: **\$326.60**

3. FUTURE EDA ENDEAVORS

City Administrator Joshua Tetzlaff provided information regarding Ehlers, the City's Financial Advisor, and their product offerings which include future planning for EDAs.

- a. December 11, 2024

4. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Recent Business Visits: Advanced Concept Skincare and ZifbySeaTactical
Possible record for number of business visits in 2024

5. BUSINESS UPDATES

Planning/Community Development Director Ken Ondich presented the business updates, including recent permits that were authorized and updates that were made to businesses around town.

- a. December 2024

6. MINNESOTA CITY PARTICIPATION PROGRAM

Ken Ondich presented the Minnesota City Participation Program report.

- a. 2024 Final Usage Report

7. UTILIZING SMALL CITIES DEVELOPMENT PROGRAM (SCPD) INCOME

Joshua Tetzlaff and Ken Ondich presented the SCPD fact sheet and answered any questions.

Motion to talk to Bolton & Menk to utilize SCPD funds was made by Krogman, seconded by Reville.

Motion carried (4-0)

- a. Program Income Fact Sheet

8. CDA UPDATE

Joshua Tetzlaff provided information regarding SCALE meetings.

9. SCHOOL DISTRICT UPDATE

No update.

10. EXECUTIVE DIRECTORS REPORT

No update.

11. MISCELLANEOUS

Ken spoke on the sale lots closing by end of year or beginning of 2025.

12. ADJOURNMENT

Motion to adjourn the meeting at 8:17 a.m. was made by Pint, seconded by Reville.

Motion carried (4-0)

Respectfully Submitted,

Joshua M. Tetzlaff
City Administrator / EDA Executive Director