



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, June 16, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mayor Charles Nickolay.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: Planning/Community Development Director Ken Ondich, Finance Director Robin Pikal, Police Chief Tim Applen, Public Works Director Matt Rynda, and Fire Chief Steve Rynda.

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda, with the change to removing the oath of office for Charles Nickolay since it was done earlier in the day.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. OATH OF OFFICE TO NEWLY APPOINTED OFFICIAL

This item was removed from the agenda during the approval of the regular agenda.

a. Charles Nickolay - Mayor (June 2025 - 2026)

4. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. June 2, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$1,202,271.45**

c. Financial Summary Report

d. Temporary On-Sale Liquor License - Church of St. Wenceslaus

e. West End Liquor THC License Application

f. Resolution #25-06-16-01 - Acceptance of a Basketball hoop donation at Foundry Hill Park

g. Trail Seal Coating Project

- h. Amendment to POPS Donation Agreement
- i. Temporary (1-4 Day) On-Sale Liquor License for the Chamber of Commerce - Dozinky Days Festival and Car Cruise on September 19-20, 2025, Central Avenue North (on street)
- j. Temporary On-Sale 3.2 Beer Permit for the Chamber of Commerce - Czech Out New Prague on August 7, 2025, at Memorial Park, 400 Main Street East, 5-9pm
- k. Appointment of Planner

5. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

Dennis Tietz (Le Sueur County Commissioner) and Gary Whiteis (1406 9th St SE) spoke.

6. PUBLIC HEARING(S) – 6:00 PM

- a. None

7. CITY ENGINEER PROJECTS UPDATE

Public Works Director Matt Rynda provided an update.

- a. June 16, 2025

8. ORDINANCE(S) FOR INTRODUCTION

- a. None

9. ORDINANCE(S) FOR ADOPTION

- a. None

10. RESOLUTIONS

- a. #25-06-16-02 - Interim Use Permit for Spa / Salon

Planning/Community Development Director Ken Ondich presented the resolution for an interim use permit for a spa/salon.

Motion to approve resolution #25-06-16-02 - Interim Use Permit for Spa / Salon

Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- b. #25-06-16-03 - Variance for Driveway / Sign

Planning/Community Development Director Ken Ondich presented the resolution for a variance for driveway/sign.

Motion to approve resolution #25-06-16-03 - Variance for Driveway / Sign

Motion made by Councilmember Wolf, Seconded by Councilmember Ryan.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

11. GENERAL BUSINESS

- a. 2025 Compensation Study Recommendation

Finance Director Robin Pikal presented the Compensation Study recommendation and answered questions.

Motion to approve entering into a contract with AutoSolve for the 2025 Compensation Study.

Motion made by Mayor Nickolay, Seconded by Councilmember Ryan.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

12. MISCELLANEOUS

Mayor Nickolay announced he will be taking Duane Jirik's spot on the EDA going forward, as well as Shawn Ryan's seat on the Golf Board effective immediately.

Miscellaneous discussion on the Police Station Addition was had.

Councilmember Shawn Ryan made a motion to stop construction on the Police Station Addition. Motion died for lack of a second.

- a. UDC Project Timeline
- b. Meeting Minutes
 - i. May 13, 2025 Park Board Meeting Minutes
 - ii. May 14, 2025 EDA Board Meeting Minutes

13. ADJOURNMENT

Motion to adjourn the meeting at 6:58 p.m.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:

Charles Nickolay
Mayor

Joshua M. Tetzlaff
City Administrator