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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**CC:** JOSHUA M. TETZLAFF, CITY ADMINISTRATOR  
**FROM:** KEN ONDICH, PLANNING / COMMUNITY DEVELOPMENT DIRECTOR  
**SUBJECT:** ADOPTION OF ORDINANCE #353 AMENDING VARIOUS SECTIONS OF THE SUBDIVISION ORDINANCE RELATED TO PUBLIC SIDEWALKS  
**DATE:** OCTOBER 22, 2024

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The Planning Commission has recently considered a subdivision ordinance amendment related to requiring sidewalks on both sides of all new streets in new subdivisions. They began discussions on August 28<sup>th</sup> and continued those discussions and also held a public hearing regarding the ordinance amendment at their meeting on September 25<sup>th</sup>. The public hearing did not receive any public comments.

The reason for the subdivision ordinance amendments to be considered stemmed from goals contained in the drafted Comprehensive Plan related to sidewalks and non-vehicular transportation (see the attached staff report for those specific goals and strategies). Additionally, while the City will be rewriting its zoning and subdivision ordinances, the Planning Commission felt this topic was important enough to review now before new subdivisions would be applied for.

Staff and the Planning Commission developed the attached ordinance which would essentially require sidewalks on both sides of all new streets with exceptions only being made for cul-de-sacs less than 300' in length and also for residential developments where the density proposed is less than 3 units per acre.

The City Council introduced and conducted the first reading of the ordinance at the October 21<sup>st</sup>, 2024 City Council meeting.

### **Recommendation**

Staff recommends that the City Council conduct the second reading and adopt Ordinance #353.