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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR  
**SUBJECT:** 2024 OFFICIAL NEWSPAPER  
**DATE:** DECEMBER 7, 2023

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Under Minnesota Statute 412.831, the City Council is required to designate a local newspaper of general circulation in the City as its official newspaper. This will be the newspaper that publications of the City will take place, including ordinances and other matters that are required to be published. For 2023, the City designated the New Prague Times as the official newspaper.

### **Recommendation**

Staff recommends designating the New Prague Times as the City's Official Newspaper for 2024.