



## MEMORANDUM

**DATE:** December 20, 2023

**TO:** New Prague Utilities Commissioners

**FROM:** Bruce Reimers, General Manager

**RE:** Approval of hiring Electric Generation Operator

On October 7, 2023, I received a written notice from Evan Fuller that it was his intent to end employment with the NPUC and would be taking a full-time job with a former employer.

In accordance with the City's personnel policy, General Manager Reimers posted the opening internally and publicly advertised the position. The Utility received seven applications. Two applicants met the minimum qualifications and received in-person interviews.

Following the interview process, staff and I have concluded that Zachary Schelhaas meets the qualifying criteria for the Electric Generation Operator position.

Mr. Schelhaas comes to us with several years of experience as a Master Diesel Technician with Nuss Truck & Equipment and other maintenance technician experience.

**Recommendation:** Commission approve the hiring of Zachary Schelhaas as Electric Generation Operator.