



UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, December 22, 2025 at 3:30 PM

Power Plant - 300 East Main St

1. CALL TO ORDER

The meeting was called to order by Utilities Commission President Dan Bishop on Monday, December 22nd, 2025, at 3:30 p.m.

Commissioners Present: Dan Bishop, Tom Ewert, Paul Busch, Charles Nickolay and Bruce Wolf

Staff Present: General Manager Bruce Reimers, Finance Director Robin Pikal, and EOS Ken Zweber

2. APPROVAL OF AGENDA

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the agenda as presented.

Motion carried (5-0)

3. APPROVAL OF MINUTES

a. November 24, 2025 Utilities Meeting Minutes

Motion made by Commissioner Nickolay, seconded by Commissioner Ewert, to approve the November meeting minutes as presented.

Motion carried (5-0)

4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$252,912.51** and the SMMPA billing of **\$458,642.75**.

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the accounts payable as presented.

Motion carried (5-0)

5. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to approve the financial reports as presented.

Motion carried (5-0)

6. APPROVAL OF 2025 PROPOSED WRITE-OFFS

a. 2025 Write-Offs

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to approve the proposed write-offs as presented.

Motion carried (5-0)

7. REVIEW AND APPROVAL OF BID FOR REHABILITATION OF STEEL GRAVITY FILTER AT FILTER PLANT #3

- a. Memo
- b. Bid Summary & Recommendation Letter

GM Reimers reviewed the bids for the rehabilitation of the steel gravity filter at filter plant #3. It was recommended to the commission to approve the bid from Magney Construction in the amount of \$745,000.

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to approve the bid.

Motion carried (5-0)

8. REVIEW AND APPROVAL OF BID TO PROVIDE CONSTRUCTION OF WES GENERATION BUILDING AND SPECIFIED ACCESSORIES

- a. Memo
- b. Bid Summary
- c. Letter of Recommendation

GM Reimers reviewed the bids for the construction of the WES generation building and related specified accessories. Reimers stated that they had received 6 bids that met the required specifications, with the low bid coming from Greystone Construction in the amount of \$2,812,540. GM Reimers stated that staff and DGR Engineering would recommend that the Commission accept the bid from Greystone Construction.

Motion made by Commissioner Ewert, seconded by Commissioner Wolf, to approve the bid.

Motion carried (5-0)

9. SMMPA BOARD OF DIRECTORS MEETING

- a. November 12, 2025

GM Reimers informed the Commission on the following:

- SMMPA staff informed the board on the long-term forecast and bonding
- The board approved selling the SMMPA coal train through a lease purchase agreement with Western Fuels.

10. GENERAL MANAGER'S REPORT

GM Reimers informed the Commission on the following:

- Well #1 has been losing production; the pump and motor is scheduled for replacement the first week of January.
- Replacement of the chemical feed pumps and related SCADA control system work is scheduled for early January.
- Reviewed bond council services from Kennedy & Graven and Kutak Rock. Staff also reached out to other utilities and municipal advisors to gain information. Staff feel that the services offered by Kutak Rock would best match the needs of the utility.

11. OTHER BUSINESS

None

12. ADJOURNMENT

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to adjourn the December meeting at 4:30 p.m.

Motion carried (5-0)

Respectfully Submitted,

Bruce Reimers
General Manager