



118 Central Avenue North, New Prague, MN 56071  
phone: 952-758-4401 fax: 952-758-1149

---

## MEMORANDUM

---

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR  
**SUBJECT:** POLICE FACILITY SITE SURVEY  
**DATE:** FEBRUARY 1, 2024

---

As part of the design process that is taking place for the proposed police facility, a site survey is being done. This survey work helps to better inform the cost estimates of the overall project, as it gives the architects a better understanding of exactly what they are working with.

Wold had two bids submitted for the site survey work, with the results below:

- Sunde  
Total Estimated Cost: \$6,850  
Alternate: \$2,400
- Bolton & Menk, Inc.  
Topographic & Boundary Survey: \$8,950  
Wetland Delineation & Report: \$2,000  
No Wetland Memo: \$1,200

It is Wolds recommendation that we proceed with the bid from Sunde Land Surveying, which would be estimated at \$6,850. Staff concurs with this recommendation.

### **Recommendation**

Staff recommends approval of using Sunde to do the site survey work.