



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, May 20, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik
Councilmember Shawn Ryan
Councilmember Maggie Bass
Councilmember Rik Seiler
Councilmember Bruce Wolf

Staff present: City Administrator Josh Tetzlaff, Finance Director Robin Pikal, Planning/Community Development Director Ken Ondich, Police Chief Tim Applen, General Manager Bruce Reimers, Public Works Director Matt Rynda, and Fire Chief Steve Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion made by Councilmember Ryan, Seconded by Councilmember Bass to approve the Regular Agenda.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

3. CONSENT AGENDA

Motion made by Councilmember Seiler, Seconded by Councilmember Bass to approve the Consent Agenda.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

- a. Meeting Minutes
 - i. May 6, 2024, City Council Meeting Minutes
- b. Claims for Payment: **\$290,962.01**
- c. LG220 MN Lawful Gambling Application for Exempt Permit for Church of St. Wenceslaus on August 11, 2024, involving bingo, pull-tabs, and a raffle at 215 Main Street East
- d. 1-Day Temporary On-Sale Liquor License for Giesenbrau - Ribfest on June 14, 2024, at Holy Trinity Lutheran Church, 1300 Main Street East
- e. 1-Day Temporary On-Sale Liquor License for Midwest Country Music Organization on June 1, 2024
- f. Appointment of Police Officer
- g. Purchase of Police Department Duty Handguns
- h. Quarterly Financial Summary Report

4. VIOLATION APPEAL

- a. 210 Central Avenue N
Steve Roiger addressed the Council. Motion made by Councilmember Seiler, Seconded by Councilmember Bass to pause the violation notice.
Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

5. CITY ENGINEER PROJECTS UPDATE

- a. May 20, 2024
Public Works Director Matt Rynda provided updates.

6. PRESENTATION AND ACCEPTANCE OF THE 2023 ANNUAL FINANCIAL (AUDIT) REPORT

- a. Abby Schmidt, Abdo
Abby Schmidt with Abdo presented the 2023 annual financial report to City Council.
Motion made by Councilmember Seiler, Seconded by Councilmember Wolf to approve the 2023 financial report.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

7. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

No members of the public spoke at this meeting.

8. PUBLIC HEARING(S) – 6:00 PM

- a. Ettlins Cafe at 208 4th Avenue SW - Approval of the Issuance of an On-Sale Intoxicating Liquor License and Sunday Liquor License
Mayor Jirik opened the public hearing. No comments were made. Motion made by Councilmember Ryan, Seconded by Councilmember Wolf to close the public hearing.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).
Motion made by Councilmember Bass, Seconded by Councilmember Ryan to approve the liquor license.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

9. ORDINANCE(S) FOR INTRODUCTION

10. ORDINANCE(S) FOR ADOPTION

- a. Ordinance #349 - Repealing Chapter 152 of the New Prague City Code and Replacing It with a New Chapter 152 Regarding Floodplain Regulations
Planning/Community Development Director Ondich provided background. Motion made by Councilmember Seiler, Seconded by Councilmember Bass for the second reading and adoption of Ordinance #349.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

11. RESOLUTIONS

- a. Resolution #24-05-20-01 - Approving Publication of Ordinance #349 by Title and Summary
Motion made by Mayor Jirik, Seconded by Councilmember Ryan to approve Resolution #24-05-20-01.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0).

12. GENERAL BUSINESS

- a. Appointment of Board/Commission Members
 - i. EDA Board
 - ii. Golf Board
 - iii. Park Board
 - iv. Planning Commission
 - v. Utilities Commission
- City Administrator Tetzlaff provided an overview.
- Motion made by Councilmember Bass, Seconded by Councilmember Wolf to reappoint Nick Slavik to the EDA Board.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).
- Motion made by Councilmember Bass, Seconded by Councilmember Wolf to appoint Graham Kuehner and reappoint Bob Cuniff to the Golf Board.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).
- Motion made by Councilmember Bass, Seconded by Councilmember Wolf to appoint Shannon Sticha to the four-year Park Board term and Jacob Bisek as the Park Board youth representative.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).
- Motion made by Councilmember Bass, Seconded by Councilmember Wolf to reappoint Ann Gengel to the Planning Commission.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).
- Motion made by Councilmember Bass, Seconded by Councilmember Wolf to appoint Chuck Nickolay to the Utilities Commission.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

13. MISCELLANEOUS

- a. Public Hearing for Draft Lower Minnesota River East Comprehensive Watershed Management Plan
Planning/Community Development Director Ondich provided details.
- b. Meeting Minutes
 - i. Park
- c. Discussion of Items not on the Agenda
 - Mayor Jirik received complaints and concerns regarding the property located at the northwest corner of 7th Street and Lexington Avenue. Planning/Community Development Director Ondich

advised that the city issued a buffer encroachment violation to the wetland to the property owner.

- Councilmember Ryan inquired why the police department is purchasing 14 duty handguns when they have 12 members. Police Chief Applen was no longer at the meeting, but Mayor Jirik advised he thought it was so the department has one extra, and the other would be used in the event there was ever an officer-involved shooting.
- City Administrator Tetzlaff reminded Council of the closed session following the regular meeting.
- General Manager Reimers shared that New Prague was part of a larger group who received a national energy star award. New Prague received it on behalf of SMMPA and because it met its goals for energy conservation spending for the past year. 1.5% of gross revenue needs to be spent toward energy saving products to its customers, and New Prague met that goal and received recognition for it.

14. ADJOURNMENT

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler to adjourn the meeting at 7:06 p.m.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator