



118 Central Avenue North, New Prague, MN 56071  
phone: 952-758-4401 fax: 952-758-1149

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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR  
**SUBJECT:** CHURCH OF ST. WENCESLAUS – 1-DAY TEMPORARY ON-SALE LIQUOR  
LICENSE  
**DATE:** MAY 28, 2024

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Attached is an application for a 1-Day Temporary On-Sale Liquor License from the Church of St. Wenceslaus, requesting permission to serve alcoholic beverages at an event on August 11, 2024, at 215 Main Street East, New Prague.

All of the conditions of the Temporary On-Sale Liquor License application have been met by the applicant.

The Temporary On-Sale Liquor License is issued with the understanding that the Licensee is responsible to adhere to all liquor provisions found in Chapter 340A and any other statutes or rules that may apply in serving alcohol.

### **Recommendation**

Staff recommends approval of the application and issuing a 1-Day Temporary On-Sale Liquor License to the Church of St. Wenceslaus for an event on August 11, 2024.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Church of St. Wenceslaus		02/21/1885		41-0695519	
Organization Address (No PO Boxes)		City	State	Zip Code	
215 Main Street East		New Prague	MN	56071	
Name of person making application		Business phone		Home phone	
Marcella Dvorak		952-758-3225		952-758-3995	
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
August 11, 2024		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Fr. Eugene J. Theisen		New Prague	MN	56071	
Organization officer's name		City	State	Zip Code	
			MN		
Organization officer's name		City	State	Zip Code	
			MN		

Location where permit will be used. If an outdoor area, describe.  
Between the Church and the School Building - 215 Main Street East

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

The Catholic Mutual Relief Society of America \$500,000

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of New Prague  
City or County approving the license  
\$100  
Fee Amount

Event in conjunction with a community festival ☒ Yes ☐ No

8,221  
Current population of city

Josh Tetzlaff, City Administrator

Please Print Name of City Clerk or County Official

Date Approved  
August 11, 2024  
Permit Date  
jschoenwald@ci.new-prague.  
City or County E-mail Address mn.us

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**