



UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, January 27, 2025 at 3:30 PM

Power Plant - 300 East Main St

1. CALL TO ORDER

The meeting was called to order by Commission President Dan Bishop on Monday, January 27th, 2025, at 3:31 p.m.

Commissioners Present: Dan Bishop, Paul Busch, Tom Ewert and Chuck Nickolay

Commissioners Absent: Bruce Wolf

Staff present: GM Bruce Reimers, OES Ken Zweber, Financial Director Robin Pikal

2. APPROVAL OF AGENDA

Motion made by Commissioner Busch, seconded by Commissioner Ewert, to approve the agenda as presented.

Motion carried (4-0)

3. APPROVAL OF MINUTES

a. December 30, 2024, Utilities Meeting Minutes

Motion made by Commissioner Bishop, seconded by Commissioner Busch, to approve the December minutes as presented.

Motion carried (4-0)

4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$880,597.73** and the SMMPA billing of **\$529,434.01**.

Motion made by Commissioner Nickolay, seconded by Commissioner Busch, to approve the accounts payable as presented.

Motion carried (4-0)

5. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Bishop, seconded by Commissioner Busch, to approve the financial reports as presented.

Motion carried (4-0)

6. RESOLUTION ADOPTING THE NEW PRAGUE UTILITY COMMISSION'S DISTRIBUTED ENERGY RESOURCE INTERCONNECTION PROCESS AND AVERAGE RETAIL UTILITY ENERGY RATE

a. Schedule 1 & Schedule 2

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to approve the 2025 NPUC distributed energy resource interconnection process and average retail rate.

Motion carried (4-0)

7. APPROVAL OF OFFICIAL CITY DEPOSITORIES

- a. First Bank & Trust of New Prague, Minnwest of New Prague, Wells Fargo Bank N.A. of New Prague, Wells Fargo Advisors of New Prague, and Minnesota Municipal Money Market Fund (4M Fund)

Motion made by Commissioner Nickolay, seconded by Commissioner Ewert, to approve the official depositories as presented.

Motion carried (4-0)

8. APPROVAL OF OFFICIAL NEWSPAPER

- a. New Prague Times

Motion made by Commissioner Ewert, seconded by Commissioner Nickolay, to approve The New Prague Times as the official newspaper.

Motion carried (4-0)

9. DISCUSSION OF POPS (PRAHA OUTDOOR PERFORMANCE STAGE)

GM Reimers informed the Commission that city and utility staff had a virtual meeting with members of the POPS committee, and they have indicated that they would like to have the NPUC donate the cost of providing the electric service to the facility. GM Reimers said he and City Administrator Josh Tetzlaff informed the committee that they would need to provide the service requirements and specifications, along with a written request for the donation the Utilities Commission for them to consider at a future meeting.

10. SMMPA BOARD OF DIRECTORS MEETING

- a. December 11, 2024

GM Reimers reported that at the January meeting the board was updated on future transmission projects along with projected transmission investment opportunities.

The board was also updated on engine repair projects at the Owatonna energy plant.

11. GENERAL MANAGER'S REPORT

GM Reimers informed the Commission on the following:

DGR has been working on the Cat engine contract and that should be completed sometime in February.

Staff has been working on the West Side Energy station building layout.

City Attorney Scott Riggs is working on a resolution for the city council to detail the future bonding and refunding requirements for the West Side Energy station.

12. OTHER BUSINESS

None

13. ADJOURNMENT

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to adjourn the meeting at 4:35p.m.

Motion carried (4-0)

Respectfully Submitted,

Bruce Reimers
General Manager