



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, April 23rd, 2024

The meeting was called to order at 6:30pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner (via phone), Bob Cunniff, Adam Gill, Rich Carlson, Jen Berglund, and Adam Brister. Councilmember Shawn Ryan was unable to attend. Also present: GPE Owner/Contract Manager Kurt Ruehling and one member of the general public.

- **Approval of March 26th, 2024 Meeting Minutes:**
 - A motion to approve March 26th, 2024 Meeting Minutes was made by Berglund, seconded by Cunniff. Motion carried (6-0)
- **Claims for Payment (\$83,270.04):**
 - Board asked what % of the stump grinder was allocated to the Golf Operation. Ruehling will get an answer as soon as possible
 - Dollars spent with CTS Technologies continues to be discussed. Golf Operation seems to have many unforeseen charges
 - Brister questioned the City taking away the transfer if there are still unexpected charges to the budget, discussion ensued
 - Gardner would like Josh Tetzlaff, City Administer, to “walk us through” the process of the invoices labeled “Paid By City”
 - A motion to approve the Claims for Payment was made by Carlson, seconded by Gill. Motion carried (6-)
- **Review Monthly Income Statement and Balance Sheet (April 2024):**
 - The category CLEANING SUPPLIES is over budget, Ruehling will keep his eye on it
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Gill, seconded by Cunniff. Motion carried (6-0)
- **Capital Equipment Report**
 - Ruehling informed Golf Board that the new golf carts are still being built...hope to ship to Minnesota by the end of May.
- **Grounds Operation Update...Jeff Pint, Superintendent:**
 - Pint reported that the staff is currently mowing greens every day and that the tees and approaches have all been mowed.
 - Pint met with Quality Flow to ensure we have what we need for the two pump houses to communicate electronically
 - Grounds staff helped the Food & Beverage staff get the snack bar up and running
 - Gill questioned whether or not “rolling greens 1x/week” was a goal, he discussed with Pint
 - Board asked about philosophy on the condition of bunkers. Ruehling stated that he believes he and Pint both believe that fairway bunkers should remain firm and greenside bunkers should be softer
 - Board requested more insight on bunkers and a Hole-By-Hole breakdown of improvements. Pint is to provide Board with plan at the JUNE 2024 MEETING

- **Food & Beverage Update...Holly Pomije, Food & Beverage Coordinator:**
 - Pomije presented her written report highlighting the Men's Club Event and a special menu for The Masters Weekend...both were great successes!
 - The hiring process is underway and new faces will be added to our staff
 - The grill & bar menu is being finalized and new flatbread pizzas should be added
- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling was asked if the Simulator Survey was in progress, yes
 - Berglund asked if Ruehling is going to be using Golf Genius Tournament Software more this year...Ruehling will keep Board informed
 - Ruehling indicated that Leagues were beginning this week and numbers are good
 - The Gustavus Invitational was held and rescheduled for 2025! One of Ruehling's goals is to continue to administer golf events in a manner that the event wishes to return the following year...(1 for 1!)
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling will post League results, in lobby, as they are accumulated. He hopes to add them to the webpage as well...if enough players request it
 - Ruehling continues to update website, as needed
- **Golf Scholarship Event Summary...Den Gardner:**
 - Gardner announced the 2024 Scholarship Winners! Congratulations to Tatum Zimmerman and Padraic O'Rourke. Plaque in lobby will be updated
 - Scholarship Fundraiser event is scheduled for August 18th, 2024
- **Miscellaneous:**
 - Board would like survey for golf simulator to be ready by Mid-May, if Ruehling is able to put together. Board thinks maybe 2nd Swing might consider sponsoring a simulator
 - Brister and Carlson's Board positions will expire at the end of May...please encourage new candidates to apply!
- **Adjournment:**
 - A motion to adjourn the meeting, at 7:22p, was made by Berglund, seconded by Ryan. Motion carried (6-0)

Next Golf Board Meeting –Tuesday, May 28th, 2024, 6:30pm

Respectfully submitted by,

*Kurt Ruehling, GME
PGA General Manager*