



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, June 17, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Councilmember Maggie Bass called the meeting to order at 6:00 p.m.

PRESENT

Councilmember Shawn Ryan
Councilmember Maggie Bass
Councilmember Rik Seiler
Councilmember Bruce Wolf

ABSENT

Mayor Duane Jirik

Staff present: City Administrator Josh Tetzlaff, Police Chief Tim Applen, Public Works Director Matt Rynda, and Fire Chief Steve Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf to approve the Regular Agenda.
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0).

3. CONSENT AGENDA

Motion made by Councilmember Ryan, Seconded by Councilmember Wolf to approve the Consent Agenda.
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0).

a. Meeting Minutes

- i. May 20, 2024, City Council Meeting Minutes
- ii. June 3, 2024, City Council Meeting Minutes
- iii. June 3, 2024, Special City Council Meeting Minutes - Closed

b. Claims for Payment: **\$698,925.45**

c. Satisfaction of SCDP Housing Repayment Agreement for 201 Hamilton Street South, Waterville, MN 56096

d. Financial Summary Report

e. Mutual Aid Fire Agreement

f. LG220 MN Lawful Gambling Application for Exempt Permit for Scott Le Sueur Waterfowlers, Inc. on November 21, 2024, involving a raffle at The Park Ballroom, 300 Lexington Avenue South

g. Resolution #24-06-17-01 - Appointing Election Judges for the 2024 State Primary Election

h. Resolution #24-06-17-02 - Appointing Election Judges for the 2024 General Election

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

No members of the public spoke at this meeting.

5. CITY ENGINEER PROJECTS UPDATE

a. June 17, 2024

City Engineer Chris Knutson provided updates.

6. 2025 STREET AND UTILITY IMPROVEMENT PROJECT

a. Approval of Geotechnical Evaluation Contract

City Engineer Chris Knutson provided an overview. Motion made by Councilmember Ryan, Seconded by Councilmember Seiler to award the project to Chosen Valley Testing.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0).

7. PUBLIC HEARING(S) – 6:00 PM

a. The Rusty Spoke at 329 Main Street West - Approval of the Issuance of an On-Sale Intoxicating Liquor License and Sunday Liquor License

Councilmember Maggie Bass opened the public hearing. No comments were made. Councilmember Bass closed the public hearing, and discussion was had. Motion made by Councilmember Seiler, Seconded by Councilmember Ryan to approve the issuance of an On-Sale Intoxicating Liquor License and Sunday Liquor License to The Rusty Spoke.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (4-0).

8. ORDINANCE(S) FOR INTRODUCTION

9. ORDINANCE(S) FOR ADOPTION

10. RESOLUTIONS

11. GENERAL BUSINESS

a. 2025 Levy and Budget Timeline

City Administrator Josh Tetzlaff provided an overview. Some discussion was had.

12. MISCELLANEOUS

a. Meeting Minutes

i. Park

ii. EDA

b. SCALE – RTF Site Analysis and Fit Study

City Administrator Tetzlaff provided context. Brief discussion was had.

c. Discussion of Items not on the Agenda

- Councilmember Shawn Ryan inquired of the long weeds at the Mill and had some questions regarding how the City works with contractors.

- Councilmember Bruce Wolf had some questions about liquor license applications and the City's process.

13. ADJOURNMENT

Motion made by Councilmember Seiler, Seconded by Councilmember Bass to adjourn the meeting at 6:50 p.m.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0).

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator