



118 Central Avenue North, New Prague, MN 56071
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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: ASSESSMENT DEFERRAL APPLICATIONS
DATE: NOVEMBER 14, 2024

According to City Policy, property owners who face an assessment from the City are able to request deferral from the City Council if they meet certain criteria. For property owners who would like to request deferral based on age, disability, military service, or for having unimproved property, the request shall go before the City Council for approval. For applicants requesting deferral based on income, that request is handled administratively.

For the 2024 Street Project, there were three property owners who are requesting deferral. All three applicants are requesting deferral based on age:

- Michael and Katherine Hinderscheid (109 Lyndale Avenue N)
- Gergory Wood (103 Lyndale Avenue N)
- Gerald Stephens (703 Main Street E) – Of note, this application came in on November 14th, which was after the deadline for submittal. It is being included in the packet so that Council may decide whether to accept it or not. The deadline for submitting to the County is November 27th. It is my recommendation to accept the application.

The applications for the three assessment deferrals have been included for your review.

Recommendation

Staff recommends approval of the assessment deferrals for 109 Lyndale Avenue N, 703 Main Street E, 103 Lyndale Avenue N.