



118 Central Avenue North, New Prague, MN 56071  
phone: 952-758-4401 fax: 952-758-1149

---

## MEMORANDUM

---

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR  
**SUBJECT:** ASSESSMENT DEFERRAL APPLICATIONS  
**DATE:** NOVEMBER 7, 2025

---

According to City Policy, property owners who face an assessment from the City are able to request deferral from the City Council if they meet certain criteria. For property owners who would like to request deferral based on age, disability, military service, or for having unimproved property, the request shall go before the City Council for approval. For applicants requesting deferral based on income, that request is handled administratively.

For the 2025 Street Project, there were seven property owners who are requesting deferral. Six of the applicants are requesting deferral based on age:

- JoAnn Dawson (320 Lincoln Avenue N)
- Mark Fahrenkamp (202 Pershing Avenue N)
- Karen Hoylo (106 Lincoln Avenue N)
- Ed & Laura Prokes (107 Pershing Avenue N) (Lot 1)
- Ed & Laura Prokes (107 Pershing Avenue N) (Lot 2)
- Kathleen Vogel (112 Lincoln Avenue N)

The applications for the six assessment deferrals, based on age, have been included for your review.

### **Recommendation**

Staff recommends approval of the six assessment deferrals list above.