



118 Central Avenue North, New Prague, MN 56071  
phone: 952-758-4401 fax: 952-758-1149

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**MEMORANDUM**

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
PLANNING COMMISSION

**CC:** JOSHUA M. TETZLAFF, CITY ADMINISTRATOR

**FROM:** KEN ONDICH, PLANNING /COMMUNITY DEVELOPMENT DIRECTOR  
MATT RYNDA, PUBLIC WORKS DIRECTOR

**SUBJECT:** PRESENTATION OF SANITARY SEWER SYSTEM FEASIBILITY STUDY –  
BOLTON & MENK

**DATE:** OCTOBER 14, 2024

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As a reminder, the City received a Scott County CDA “Economic Development Assistance Program (EDAP)” grant in the fall of 2023 which provided the City \$19,975.50 (which was 50% of the cost of the study) to complete a Sanitary Sewer Feasibility Study to help the city plan for sewer infrastructure as new developments are proposed and to provide for high level cost estimates for the systems buildout.

The City hired Bolton & Menk to complete the study and it was recently completed so it could be incorporated into the City’s new Comprehensive Plan.

At tonight’s meeting, Tim Olson from Bolton & Menk will provide an overview of the study and answer any questions the Council might have.

Attached to the packet is the full study and Bolton & Menk’s powerpoint presentation for your review.

**Staff Recommendation**

Motion to accept the Bolton & Menk Sanitary Sewer Feasibility Study.