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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

CC: JOSHUA M. TETZLAFF – CITY ADMINISTRATOR

FROM: KEN ONDICH – PLANNING / COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: PURCHASE 2023 CHEVROLET EQUINOX FOR COMMUNITY DEVELOPMENT DEPARTMENT FROM PALMER WELCOME AUTO

DATE: FEBRUARY 14, 2025

The 2025 Community Development budget includes funds for a replacement for the current 2009 Ford Fusion that is used mainly for Community Development staff to conduct site visits and inspections, but is also used as a pool car for various departments to attend out of town training and seminars.

The 2009 Ford Fusion vehicle has been in the City's ownership since new, first starting as a Police vehicle, used mostly by the Police Chief, then later as the Community Development vehicle since 2023. A new/used vehicle was budgeted for up to \$20,000 as a replacement that would have AWD and would have more safety features for employees to use for both intown and out of town travel.

Staff found a used 2023 Chevrolet Equinox (pictured later in this memo) for sale for \$20,500 at Palmer Welcome Auto. While the vehicle does have just over 71,000 miles, they were highway miles as a fleet vehicle and the vehicle is in immaculate condition and should serve the City for years to come. Notable features of the vehicle include AWD and an array of safety features including back up camera, blind spot monitor, lane keep alert, forward collision alert, etc. The 2009 Fusion will be taken in as a trade with a value of \$3,000 which means an out the door total cost under the budgeted \$20,000 amount.

Recommendation:

Staff recommends that the City Council approve the purchase of the 2023 Chevrolet Equinox from Palmer Welcome Auto in the amount of \$20,500 (minus trade of \$3,000).



2023 Chevrolet Equinox – For Purchase



2009 Ford Fusion – For Trade-In