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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: ARPA SPENDING SUMMARY
DATE: MARCH 31, 2025

Now that the spending period for the American Rescue Plan Act spending period has passed, the City has used its funds in their entirety, I wanted to report to the Council how those funds were used. Below is quick information of when the City received revenues and a yearly summary of how it was spent.

Revenue Received	
July 2021	\$437,183.03
November 2021	\$ 14,316.54
December 2021	\$451,499.57
	<u>\$902,999.14</u>

Summary	
FY21 Spend	
FY22 Spend	\$ 36,778.00
FY23 Spend	\$ 545,968.00
FY24 Spend	<u>\$320,253.14</u>
	<u>\$ 902,999.14</u>

As can be seen, the City began receiving funding in 2021, but didn't begin to use that funding until fiscal year 2022. Each year, the ARPA funding was discussed during the budget cycle. It was decided each year that the funding should be used on items that would not create re-occurring spending. The items chosen by the City were items that the Council deemed necessary for continued operation of the City and were not purchased with the sole purpose of using the ARPA funding. The primary directive from the Federal Government was that this ARPA funding was to be used by the end of 2024. Any remaining funding would be returned to the Federal Government.

The chart on the next page shows a list of all the spending items. These items were part of the budget each year, with an allocation for ARPA spending. For some items, such as the ERP software, were paid for over multiple years. Other items, such as the Zoning Ordinance Update, were only partially paid for using ARPA funding.

Detail	
City Server Upgrade	\$ 36,778.00
Sidewalk Machine - Parks	\$ 209,670.14
ERP Software	\$ 84,472.00
Police Cars & Equipment Install	\$ 56,735.70
Police Cars & Equipment Install	\$ 52,641.03
Police Cars & Equipment Install	\$ 52,917.03
Police Cars & Equipment Install	\$ 45,263.00
Comprehensive Plan	\$ 59,056.60
Water Feasability Study	\$ 29,826.00
East-West Sanitary Sewer Trunk Line Feasability Study	\$ 19,816.00
Public Works Vehicle	\$ 33,825.48
Zoning Ordinance Update	\$ 21,221.62
ERP System (Finance, HR/Pay, Utility Billing)	\$ 69,684.50
Streets Truck	\$ 40,300.13
Stump Grinder (Streets & Parks)	\$ 6,933.33
Tool Cat	\$ 62,702.82
Chevy Equinox - Police Vehicle	\$ 21,155.76
	\$ 902,999.14

This spending has been given to the auditors as part of the audit process each year. With the end of 2024, the City is now considered closed-out with its ARPA spending. The City will keep its records of how the funding was used so that it is able to report that spending to the Federal Government if requested.